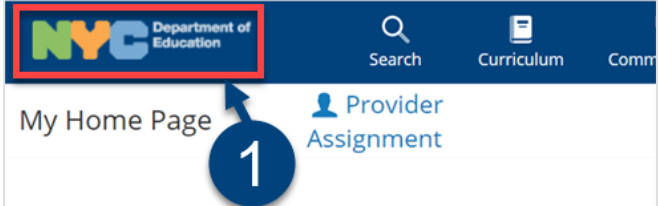
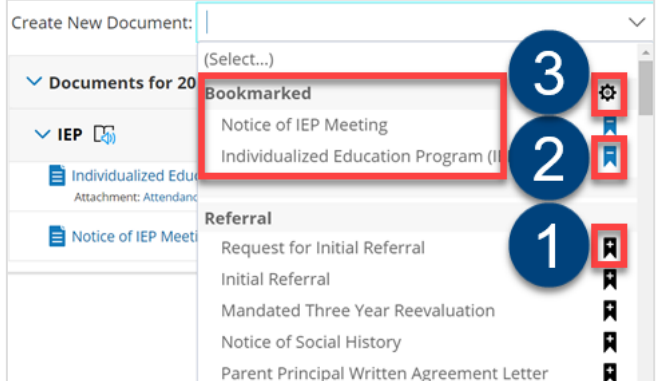
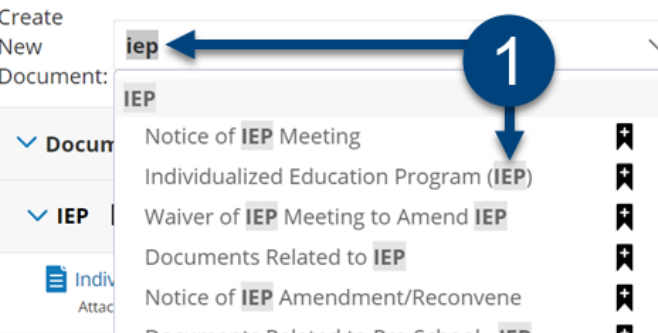
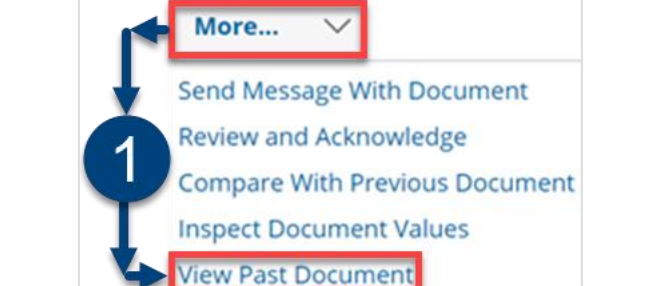







What's New in SESIS 2021

Top Features

SE SIS Upgrade Feature Description	SE SIS Upgrade Image
<p>Design Updates</p> <p>SE SIS has a new color scheme, larger font size, and updated icons throughout the application.</p> <ol style="list-style-type: none"> 1. Click the NYC DOE logo to return to the homepage (the "Home" icon has been removed). 	
<p>Bookmark Document Templates</p> <p>Document templates can be bookmarked at the top of the "Create New Document" list for quick access.</p> <ol style="list-style-type: none"> 1. Click "Add to bookmark list" to bookmark document(s). 2. Click "Delete this bookmark" to remove the bookmark. 3. Use the "Organize Bookmark" icon to change the order of your bookmarked templates. 	
<p>Typeahead Search</p> <ol style="list-style-type: none"> 1. When creating a new document, the "Typeahead" feature is available to search for document templates (the search results display as you type, and the search word is highlighted). <ul style="list-style-type: none"> o The "Typeahead" feature is also available for staff contact fields while working with documents. 	
<p>View Past Documents</p> <ol style="list-style-type: none"> 1. While working with documents, from the "More" dropdown menu, select "View Past Document" to select and view a past document. The document opens in a new tab. 	
<p>Help Menu</p> <ol style="list-style-type: none"> 1. The "Help" menu icon is changed to a "Question Mark." Click the "Question Mark" to access "DOE SESIS Resources." 	

What's New in SESIS 2021

More Features

Homepage	SE SIS Upgrade Description
User Menu	Your initials are displayed at the top right corner of the screen. To view your name, school, and the "Logout" link, place your mouse over your initials. The "Set My User Options" menu is moved from the "Quick Access" panel to the "User" menu.
Students Recently Worked With	On the "Quick Access" panel on the home page, the student search results are updated to display the NYC ID next to the student's name.
Search All My Locations	Staff assigned to more than one school can use the "Students - Quick Search Form" to check the "Search All My Locations" box before clicking on the "Search" button. Or, from the "User" menu, click "Set My User Options, check "Search All My Locations by Default in Profile Searches (Quick Search)," and then click "Set Options."
Documents	SE SIS Upgrade Description
Create Document from Category	The student document list provides another way to create new documents. From the category header row (e.g., Referral, Assessment, IEP, Placement), click the "Plus"  icon on the far right of the row to create a document from that category or another category.
Revised Documents	For a document with one or more revisions (e.g., IEP Amendment), the previous document(s) is collapsed under the most recent document. To expand the document list, click on the "Caret"  icon. Note: This change applies to all previous school years.
Hyperlinks and document attachments	Hyperlinks and document attachments are no longer displayed with underlines. For example, the guided messages in documents remain clickable but are not underlined.
Reporting - Standard Reports	SE SIS Upgrade Description
Send Message With Report	A link to a Standard Report can now be sent as an attachment to a SESIS message. Note: The recipient will need to have access to report.
Immersive Reader	SE SIS Upgrade Description
Immersive Reader	SE SIS includes the Microsoft Immersive Reader improving users' access to documents and messages. Key features include listening to text read aloud, the splitting of words into syllables, and the ability to increase the spacing between lines and letters. <ol style="list-style-type: none"> 1. Click the "Immersive Reader" button at the top right of your screen to show the text in the "Immersive Reader." 2. Click "Select All" or the "Include area in selection" icons. 3. Click "Start." 4. Click the back arrow to exit the "Immersive Reader." Note: The "Immersive Reader" is enabled for all users. "To disable, navigate to the "User" menu by placing your mouse over your initials, then click "Set User Options." Uncheck "Show Immersive Reader" and then click "Set Options."