Submitting Developmental and Social-Emotional Screening Outcomes

New York City Department of Education Division of Early Childhood Education



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Accessing the Screening Survey



Please be advised that you may continue to enter service through June 30, 2018 or prior arrears using Fiscal Year 2018 Bulk Jobs for Pedagogic Per Diem and Per Session Payrolls. T Funds must be available to use these bulk jobs. These bulk jobs cannot be used to pay for 2018 summer per session service. After the 9/15/18 pay period. Fiscal Year 2019 Tax Lev



Accessing the Screening Survey

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R (*****	*0264)!									HELP
he Depar	rtment of Education's online mar	agement tool fo	or our vendors. Th	his tool is part o	of our ongoing e	ffort to impro	ve your vendor experi	ience. H	Here you willfind the tools to do	EAO's
itations. ur orders	In addition, once registered, you , and check on delivery instruction	will be able to ons, invoices an	download solicita d payment status	tions of interest . See the Portal	t to you. You m News section b	ay also update below for cont	e your vendor informat inuing information abo	tion, se out new	etup an e-mail address to receive v vPortal functions and	MTAC Tutorial
				_						= OTHER APP
										MTAC
us now a	available. Please visit Account Ad	ministration to r	review your statu	s.	If you u	se the	Vendor P	orta	al,	PO Download
lers List	t. Emails will be sent to vendors	who have not u	pdated their info	rmation in th	Othor /	and cill	CK PKA UN	aer	ns.	РКА
moval fr	a \$3.50 fee per paper check and	d periodically de	nce, please conta	owed by the		ipp to		enn	rig nyc.gov.	Vendor Evaluation
ionte iceu	ad through the City's financial n	anagement eve	tam This faa au	thorized und	esuits.				rtion 0-01 of Chanter	ASEP10 Instruction
<										V
me	∧ Help ∧ Sign Off									10/8/2020
888 :	Student Attendance	Invoice	E	nrollment	Bud	iget	Expenditure		Miscellaneous -	Fiscal Year: 2020 -
									DECE Student Screening	
	Info! Click the student's	Then,	click M	iscellar	neous a	nd 💾	,		Student Roster Vendor Management	
	Please note: the DECE is	DFCF	- Studer	nt Scree	enina	en	ts who were screene	ed in	Vendor Resources	k the
	week of 9/17 for updates	0202	- 014407		Jinngi	<u>c.</u> (<u>gov</u> .		Document Center	
								-	Start-Up/COVID-19 ECC Budgets	and the second second second
	New Students Transferred	Re-Screen	Submitted Survey	Screened P	rior Year			S	Start-Up/COVID-19 ECC Expenditu	res DECE Policy
	OSIS # Student First I	Name Studer	nt Last Name	Date of Birth	School DBN	Class Code	Screening Adn Deadline Date	mission	n Survey Status Result	Action
					17K700	12A	08/16/2020 07/0	02/2020	0 Not Submitted	
					18K700	08B	08/16/2020 07/0	02/2020	0 Not Submitted	
					18K700	08A	08/16/2020 07/0	02/2020	0 Not Submitted	
					18K700	08B	08/16/2020 07/0	02/2020	0 Not Submitted	
					18K700	08B	08/16/2020 07/0	02/2020	0 Not Submitted	
					171/700			21/2020	D Not Submitted	
					1/K/00	12A	11/05/2020 09/2			
					18K700	12A 08B	11/05/2020 09/2 11/05/2020 09/2	21/2020	0 Not Submitted	
					18K700 17K700	12A 08B 12B	11/05/2020 09/2 11/05/2020 09/2 11/05/2020 09/2	21/2020 21/2020	0 Not Submitted 0 Not Submitted	
					18K700 17K700 17K700	12A 08B 12B 12B	11/05/2020 09/2 11/05/2020 09/2 11/05/2020 09/2 11/05/2020 09/2 11/05/2020 09/2	21/2020 21/2020 21/2020	D Not Submitted D Not Submitted D Not Submitted	



Screening Survey Homepage

Please use this survey to record developmental and social-emotional screening outcomes. Contact <u>developmentalscreening@schools.nyc.gov</u> with any questions.

This is homepage for the	Submitted Survey					CRefresh Download Q Search DECE Policy
screening outcomes	dent Last Name	Date of Birth	School DBN	Class Code	Screening Deadline	Admission Survey Status Result
Survey.	III AN	01/04/2017	31R700	24C	10/28/2021	09/13/2021 Not Submitted
JEREMIAS		07/01/2017	31R700	23B	10/28/2021	09/13/2021 Not Submitted
:	а	08/23/2017	21K700	57B	08/16/2021	07/02/20 Click DECE Policy to learn
SHMUEL /	56 - C	10/03/2017	18K700	26A	08/16/2021	07/02/20 more about developmental
Inoel A		09/17/2017	31R700	23B	11/01/2021	09/17/20 screening requirements.
GIZELLE	740	04/10/2017	21K700	57A	08/16/2021	07/02/20
MAYER P	" et	11/20/2017	15K700	291	08/16/2021	07/02/2021 Not Submitted
57 S RACHEL		01/09/2017	21K700	57A	08/16/2021	07/02/2021 Not Submitted
2 2 5 MIKAI	· · · ·	09/26/2017	31R700	24C	10/28/2021	09/13/2021 Not Submitted
3 S YAKOV Pr		08/11/2017	21K700	56A	08/16/2021	07/02/2021 Not Submitted
E 3 CHRISTEN CT		07/13/2018	31R700	23A	12/18/2021	11/03/2021 Not Submitted
MENACHEM	· •	04/16/2017	18K700	26B	08/16/2021	07/02/2021 Not Submitted
27 (E. 1 MIA	e an t	02/06/2018	31R700	23A	10/28/2021	09/13/2021 Not Submitted
2 742 04 LEAH		11/07/2017	20K700	66B	08/16/2021	07/02/2021 Not Submitted
DAVID	INDE!	02/21/2017	18K700	26B	08/16/2021	07/02/2021 Not Submitted

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Screening Survey Homepage

Please use this survey to record developmental and social-emotional screening outcomes. Contact <u>developmentalscreening@schools.nyc.gov</u> with any questions.

New Students	Transferred	Re-Screen	Submitted Survey					C Refr	esh Download Q Se	earch DECE Policy
				Date of Birth	School DBN	Class Code	Screening Deadline	Admission Date	Survey Status Result	Action
_	LEAH	₽ C	ЧШАК	01/04/2017	31R700	24C	10/28/2021	09/13/2021	Not Submitted	
050000450	JEREMIA	<u>^'</u>		07/01/2017	31R700	23B	10/28/2021	09/13/2021	Not Submitted	
5	· VAIDA	4	-	08/23/2017	21K700	57B	08/16/2021	07/02/2021	Not Submitted	
Informat								07/02/2021	Not Submitted	
Eprollo	Enclosed atudante who do not vet have acreaning						11/01/2021	09/17/2021	Not Submitted	
- EIIIOlle	u siddel		uo not yet i	lave Scie	ening		00/40/0004	07/00/0004	Not Outpraitted	

outcomes entered will appear under "New Students." - Students who have transferred to your site will appear under "Transferred."

- Students whose screening outcomes indicate a rescreening will appear under "Re-Screen."

- Students whose screening outcomes have been recorded will appear under "Submitted Survey."

Please note, beginning with 2021-22 school year, children must be screened each year.

00/16/2021	07/02/2021	Not Submitted	
08/16/2021	07/02/2021	Not Submitted	
11/01/2021	09/17/2021	Not Submitted	
08/16/2021	07/02/2021	Not Submitted	
08/16/2021	07/02/2021	Not Submitted	
08/16/2021	07/02/2021	Not Submitted	
10/28/2021	09/13/2021	Not Submitted	
08/16/2021	07/02/2021	Not Submitted	
12/18/2021	11/03/2021	Not Submitted	
08/16/2021	07/02/2021	Not Submitted	
10/28/2021	09/13/2021	Not Submitted	
08/16/2021	07/02/2021	Not Submitted	
08/16/2021	07/02/2021	Not Submitted	

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Entering Screening Outcomes

Please use this survey to record developmental and social-emotional screening outcomes. Contact <u>developmentalscreening@schools.nyc.gov</u> with any questions.

New Students	Transferred	Re-Screen Submitted Survey						ć	3 Refresh	Ownload	Q Search	DECE Policy
OSIS #	Student Firs	t Name Student Last Name	Date of Birth	Sch DBN	00 	Class Code	Screening Deadline	Admis Date	sion Su	rvey Status F	Result	Action
2407	LEAH	To only information			700	24C	10/28/2021	09/13/2	2021 Not	t Submitted		
2531 20 (01)	JEREMIAS	To enter information	er information about			23B	10/28/2021	09/13/2	2021 Not	t Submitted		
257	AIDA	OSIS number on t	the New		700	57B	08/16/2021	07/02/2	2021 Not	t Submitted		
238010454	SHMUEL	Students tab.			700	26A	08/16/2021	07/02/2	2021 Not	t Submitted		



Entering Screening Outcomes





Entering Developmental Screening Outcomes

ent Screening			
School Year: First Name: Admission Date: Discharge Date: Site Id: Class Code: Previous Admission Date:	2021-2022 LEAH 09/13/2021 24C 07/02/2020	OSIS #: Last Name: Date of Birth: Screening Deadline: School DBN: Previous School DBN:	24 1/4/2017 31R700 31R700
las the child been screened with developmental screening tool ? icreening Date : tge at the time of Screening : Which Screening tool was used ? Which Language was used for Screen totes (Optional) : las the child been screened with SQ: SE-2 social-emotional screening Xid you begin administering the hom EMLLPP) for this child and their fam	ing ? 9 tool at this time ? : e language survey ily?	Yes ✓ Su Mo Tu We Th Fr Sa 29 30 31 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 1 2 3 4 5 6 7 8 9 Today: December 9, 2021 July July July July July July	If the student has been screened a developmental screening tool, select Yes. Then, click the calendar icon to s the date the child was screened.

Department of 9 Education

Entering Developmental Screening Outcomes

Student Screening

School Year:	2021-2023	2	OSIS #:	24
First Name:	LEAH		Last Name:	Francisco -
Admission Date:	09/13/202	1	Date of Birth:	1/4/2017
Discharge Date:			Screening Deadline:	
Site Id:	Full-P		School DBN:	Once the developmental
Class Code:	24C		Previous School DBN:	screening date is selected, the
Previous Admission Date:	07/02/202	0		child's age at the time of
Has the child been screened with a developmental screening tool ?		Yes	~	screening and the deadline for entering screening results will
Screening Date :		10/04/2021		automatically appear.
Age at the time of Screening :		57 months and	0 days	
Which Screening tool was used ?		Select		<u> </u>
Next, select the developmen	tal	Select		
screening tool you used.		Ages and Stag	ges Questionnaires - Third E	idition (ASQ-3)
Has the child been screened with ASQ: SE-2 social-emotional screening too Did you begin administering the home lan (EMLLEP) for this child and their family?	?: Brigance Early	Brigance Early Childhood Screens III		
(cricery) of this child and their family:		Early Screening	ng Inventory - Third Edition	(ESI-3)

Entering Developmental Screening Outcomes

			*
School Year:	2021-2022	OSIS #:	24
First Name:	LEAH	Last Name:	40000 C
Admission Date:	09/13/2021	Date of Birth:	1/4/2017
Discharge Date:		Screening Deadline:	
Site Id:		School DBN:	31R700
Class Code:	24C	Previous School DBN:	31R700
Previous Admission Date:	07/02/2020		
Has the child been screened with a developmental screening tool ? Screening Date :	Yes	04/2021	
Age at the time of Screening : Which Screening tool was used ? Which version of ASQ was used?	57 m Age 57 r	nonths and 0 days as and Stages Questionnaires - Third Edition (months 0 days through 66 months 0	Once the developmental screening tool is selected, the
Which Language was used for Screening ? Enter Raw Number Scores: Communication:		Select 🗸	version will automatically appear depending on the child's age at the time of the
Next, select the language	SP/	ANISH	screening.
Personal Social:	AR	ABIC	
Notes (Optional) :	сн	INESE,ANY	
Has the child been screened with ASO: SE-2 social-emotional screening tool	at this time ? :		
Did you begin administering the home lang (EMLLPP) for this child and their family?	luage survey	ISSIAN	
	VIE	ETNAMESE	
	FRI	ENCH	
	Oth	her (Please Specify)	Department of 11

Education

Entering Developmental Screening Outcomes for ASQ-3

School Year:	2021-2022	OSIS #:	24						
First Name:	LEAH	Last Name:	A						
Admission Date:	09/13/2021	Date of Birth:	1/4/2017						
Discharge Date:		Screening Deadline:							
Site Id:		School DBN:	31R700						
Class Code:	24C	Previous School DBN:	31R700						
Previous Admission Date:	07/02/2020								
Has the child been screened with a developmental screening tool ?	Yes	~							
Screening Date :	10/0	4/2021							
Age at the time of Screening :	57 m	onths and 0 days							
Which Screening tool was used ?	Age	Ages and Stages Questionnaires - Third Edition (ASQ-3) 🗸							
Which version of ASQ was used?	57 1	57 months 0 days through 66 months 0 days 💉							
Which Language was used for Screening ?	ENG	ISH 🗸							
Enter Raw Number Scores:									
Communication:	45	Above Cutoff - Child's Development appears to be	on schedule						
Gross Motor:	45	Above Cutoff - Child's Development appears to be	on schedule						
Fine Motor:	45	Above Cutoff - Child's Development appears to be	on schedule						
Problem Solving:	45	Above Cutoff - Child's Development appears to be	on schedule						
Personal Social:	50	Above Cutoff - Child's Development appears to be	on schedule						
Notes (Optional) :		If the development	al screening						
Has the child been screened with ASQ: SE-2 social-emotional screening tool at Did you begin administering the home langu (EMLLPP) for this child and their family?	this time ? : S age survey S	tool is ASQ-3: Enter the total num each of the five dou result will automation (Below cutoff, Clos Above cutoff).	ber score for mains. The cally appear e to cutoff,						

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Education

Entering Developmental Screening Outcomes for Brigance

Student Screening

School Year:	2021-2022	OSIS #:	24
First Name:	LEAH	Last Name:	Constanting of the Constanting o
Admission Date:	09/13/2021	Date of Birth:	1/4/2017
Discharge Date:		Screening Deadline:	
Site Id:	-	School DBN:	31R700
Class Code:	24C	Previous School DBN:	31R700
Previous Admission Date:	07/02/2020		
Has the child been screened with a developmental screening tool ?		Yes 🗸	
Screening Date :		10/04/2021	If the developmental screening
Age at the time of Screening :		57 months and 0 days	tool is Brigance:
Which Screening tool was used ?		Brigance Early Childhood Screens III	Enter the total number score
Which version of Brigance was used ?		3-5 years 💙	The result will automatically
Which Language was used for Screening ?		ENGLISH V	oppoor (Polow outoff Within
Enter Raw Number Score:		90 Within normal limits	appear (Below Culon, Willing
Notes (Optional) :			If the result is Below cutoff,
Has the child been screened with ASQ: SE-2 social-emotional screening tool a	t this time ? :	Select 🗸	follow the prompts to indicate
Did you begin administering the home lange (EMLLPP) for this child and their family?	lage survey	Select 🗸	whether risk factors are present,

and whether the score falls below the at-risk cutoff score.



Entering Developmental Screening Outcomes for ESI-3

Student Screening

School Year:	2021-2022	OSIS #: 240797621	
First Name:	LEAH	Last Name: AGUILAR	
Admission Date:	09/13/2021	Date of Birth: 1/4/2017	
Discharge Date:		Screening Deadline:	
Site Id:	RAFV	School DBN: 31R700	
Class Code:	24C	Previous School DBN: 31R700	
Previous Admission Date:	07/02/2020		
Has the child been screened with a developmental screening tool ? Screening Date : Age at the time of Screening :		Yes 10/04/2021 57 months and 0 days	
Which Screening tool was used ? Which version of ESI-3 was used?		Early Screening Inventory - Third Edition (ESI-3)	reening
Which Language was used for Screening ?		ENGLISH V	
Enter Raw Number Score:		30 Ok	score.
Notes (Optional) :		appear (Refer, Rescree	n, OK).
Has the child been screened with ASQ: SE-2 social-emotional screening tool a Did you begin administering the home lange (EMLLPP) for this child and their family?	t this time ? : Jage survey	Select 🗸	



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Entering Social-Emotional Screening Outcomes

Previous Admission Date:	07/02/2020						
Has the child been screened with a developmental screening tool ?	Yes		~				
Screening Date :	10/04	/2021					
Age at the time of Screening :	57 mo	nths and 0	days				
Which Screening tool was used ?	Ages	and Stages	a Questionnaires - Third Edit	tion (ASQ-3) 🗸			
Which version of ASQ was used?	57 m	onths 0 day	ys through 66 months 0 day	rs 💙	_		
Which Language was used for Screening ?	ENGL	ISH	For all developn	nental screening			
Communication:	45	Above	outcomes, you o	can use this field	edule		
Gross Motor:	45	Above	to enter any not	es (optional).	edule		
Fine Motor:	45	Above	Cutoff Cutoff	ment appears to be on sch	nedule		
Problem Solving:	45	Above	Cutoff hild's Develop	ment appears to be on sch	nedule		
Personal Social:	50	Above	Cutoff bild's Developr	ment appears to be on sch	nedule		
Notes (Optional) :			•				
Has the child been screened with ASQ: SE-2 social-emotional screening tool at	this time ?: Sel	ect	~	has been screened using the			
(EMLLPP) for this child and their family?	ge survey Sel	ect		ASQ:SE-2 social-emotional			
	Yes			screening tool. You can also indicate whether the family ha			
	No, Fa	mily Opt (Dut	opted out, or if y	you plan to		
	Not Ye	t, Waiting	on Materials	screening in the	future.		
	Not Ye	t, Plan to	Implement in Future	Please note: yo	u will be able to		
				revisit the surve	y to reflect		
				screening outco	mes once the		

Department of Education

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ASQ:SE-2 is administered. Click

here for more information.

Entering Social-Emotional Screening Outcomes







Entering EMLLPP Information and Submitting the Survey





Entering Rescreening Outcomes

To enter rescreening outcomes, navigate to the "Re- Screen" tab.											
Please Contac	us e this surve t <u>development</u>	y to read ro devel alscreening@sch	opmental and social-end nools.nyc.gov with any q	uestions.	ig outcomes	•	I				
New Stud	lents Transferr	ed Re-Screen	Submitted Survey					C Refresh	Ownload	Q Search	DECE Policy
ID	OSIS #	Student First Name	Student Last Name	Date of Birth	School DBN	Class Code	Screening Date	Admission Date	Submitted Date	Result	Action
670836	253000073	ESTRELLA	E mix	04/15/2018	31R700	To er	enter rescreening outcomes,		Edit		
670913	2500000000	YADIEL	CD112 MADT - 4	12/07/2018	31R700	Click '	'Edit"			2 - Close to Cutoff	o Edit
669272	255000027	EMMETT	сн. сн	09/20/2018	31R700	24B	11/01/2021	10/06/2021	11/01/2021	ASQ - Close to Cutoff	o Edit
669281	253	LUISANNY	Gene	08/03/2018	31R700	24B	10/20/2021	09/13/2021	11/01/2021	ASQ - Close to Cutoff	o Edit



Entering Rescreening Outcomes

School Year:	2021-2022	OSIS #:	25							
First Name:	ESTRELLA	Last Name:	B/							
Admission Date:	09/13/2021	Date of Birth:	4/15/2018							
Discharge Date:		Screening Deadline:								
Site Id:	RII	School DBN:	31R700							
Class Code:	² The child's	screening outcomes will appea	r in a pop up							
Previous Admission Date:	window.	window.								
Has the child been screened with a developmental screening tool ?	Enter the r domain(s).	Enter the rescreening scores in the appropriate domain(s). Click "Update" at the bottom of the screen to								
Screening Date :	save outcomes.									
Age at the time of Screening :	42	42 nths and 7 days								
Which Screening tool was used ?	A	A and Stages Questionnaires - Third Edition (ASQ-3) 🗸								
Which version of ASQ was used?	3	3 onths 0 days through 44 months 30 days 💙								
Which Language was used for Screening ?	E	<mark>™H ∨</mark>								
Enter Raw Number Scores:										
Communication:	35	Close to Cutoff - Monitor								
Gross Motor:	60	Above Cutoff - Child's Development a	appears to be on schedule							
Fine Motor:	40	Above Cutoff - Child's Development appears to be on schedule								
Problem Solving:	30	Close to Cutoff - Monitor								
Personal Social:	55	Above Cutoff - Child's Development a	appears to be on schedule							
Notes (Optional) :	Promo	Provide activities and re-screen in 3 months								



Editing Survey Submissions

To edit the information in a survey you submitted, navigate to the Submitted Survey tab.

You may edit a survey submission if you notice you made an error, for example, entering the wrong date or wrong score.

You may also edit a survey submission if the child has completed a social-emotional screening in the time since your original submission.

Please Contac	us e m t <u>deve</u> l	lopmenta	alscreening@scl	he <u>nyc.gov</u> with any q	uestions.	ng outcome							
New Stud	ents	Transferr	ed Re-Screen	Submitted Survey					${\cal G}$ Refresh	①Download	Q Sear	ch DEC	CE Policy
ID	OSIS	;#	Student First Name	Student Last Name	Date of Birth	School DBN	Class Code	Screening Date	Admission Date	Submitted Date	Result		Action
678331	2501	10007	ESTHER		05/11/2017	15K700	29A						Edit
678334	2491		GOLDA	10.00	04/29/2017	15K700	29A	To edit a s	screening	g submis	ssion,	Opt Out	Edit
678335	2530		RIVKA	£	07/09/2017	21K700	57A	Click "Edit"				r Opt Out	Edit
606434	250	3	JEREMIAS	ALLUAINUR)	07/01/2017	31R700	23B	10/23/2020	09/13/2021	11/19/2020	ASQ - Ab	ove Cutoff	Edit
670867	2530	<u>د. ۲</u>	HAVEN		02/16/2018	31R700	24A	10/25/2021	09/13/2021	11/02/2021	ASQ - Ab	ove Cutoff	Edit



Editing Survey Submissions

Class Code: 24B	Previous School DBN:
Previous Admission Date:	
Has the child been screened with a developmental screening tool ?	Yes 🗸
Screening Date :	10/18/2021
Age at the time of Screening :	
Which Screening tool was used ?	The child's screening outcomes will appear in a pop up
Which version of ASQ was used?	window.
Which Language was used for Screening ? Enter Raw Number Scores: Communication: Gross Motor:	Make the changes you wish, including corrections to screening dates, or scores, or including ASQ:SE-2 outcomes if you have completed the screening since
Fine Motor:	your submission.
Problem Solving:	Click "Update" at the bottom of the screen to save
Personal Social:	outcomes.
Notes (Optional) :	no further action taken
Has the child been screened with ASQ: SE-2 social-emotional screening tool at this tim	ne ? : Select 🗸
Did you begin administering the home language surv (FMLLPP) for this child and their family?	Yes V
Did the information collected from the survey help y plan instruction ?	ou Yes V
Did the information collected from the survey help y engage families ?	ou Select 🗸
	💾 Update 🗙 Cance



Thank you!

For more information about developmental screening, click here: https://tinyurl.com/NYCDOE-ScreeningAndAssessment

For additional support and policy related questions, please email <u>developmentalscreening@schools.nyc.gov</u>.

