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# **Self-Evaluation Form**

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| Name of School Leader: |  |
| Name and DBN of School: |  |
| School Telephone Number: |  |
| School Leader Direct Phone Number: |  |
| Number of Years as School Leader of this School: |  |

**Purpose**

This document serves to capture the school leader and school community’s evaluation of school practices and the impact of those practices. It is *not* meant to be a comprehensive analysis of every aspect of the school, but your input is valuable in helping us to understand your learning community.

**Guidance and QR Resources: It is strongly suggested that you download and review the following documents to make informed responses to the questions in this school information form.**

* [Quality Review Rubric](https://infohub.nyced.org/docs/default-source/default-document-library/quality-review-rubric.pdf)
* [Quality Review Big Ideas](https://infohub.nyced.org/docs/default-source/default-document-library/quality-review-big-ideas.pdf)
* [2022-2023 Quality Review Guide for School Leaders](https://infohub.nyced.org/reports/school-quality/quality-review)
* Comprehensive Education Plan (CEP) or School Comprehensive Education Plan (SCEP)

It is recommended that you draw on a wide base of evidence and take the views of staff, students, and families into account. You are strongly encouraged to collaborate with members of your school community to complete this form. Please ensure that your responses are focused on the following:

* Statements of **practices** (actions your school has taken toward school improvement.
* Statements of **impact** (results of those practices that can be connected to teacher practice and student engagement, participation, and achievement).

**For example**: Regularly scheduled teacher collaboration to review student work and discuss adjustments in classroom practices based on discovered student needs have resulted in an increase in student outcomes on benchmark assessments.

* Please ensure your responses address all bullets in each section. The entire document should not exceed 8 pages.

**Submission**

Please email the completed Self Evaluation Form (SEF) to the reviewer and your program associate.

What are the school community’s **core beliefs** about how students learn best? What common practices illustrate these beliefs?

Instructional Core: curriculum, pedagogy, assessments

**As you reflect on curricula, pedagogy, and assessments at your school, consider the following guiding questions and the impact of the work in your school:**

* + **What decisions have been made to address the varied needs of all learners in the school:**
  + **Curricula**
  + **All assessments and/or common Assessments**
  + **Pedagogy**
  + **Actionable and meaningful feedback**
* **What has been the impact of these decisions for all learners in the school?**

Culture: **positive learning environment, high expectations**

**As you reflect on your school’s learning environment and the communication of expectations, consider the following guiding questions and the impact of the work in your school:**

Describe any initiatives that the school community has undertaken to improve the learning environment and overall quality of the **school culture**.

* **What decisions have been made to improve and support an inclusive school culture:**
  + **Inclusive and Responsive School Culture:**
  + **Shared High Expectations:**
* **What impact have these decisions had on the promotion of high expectations and an inclusive school culture?**

Systems for Improvement: goals, teacher support, teacher teams

**As you reflect on your school’s systems and structures, consider the following guiding questions and the impact of the work in your school:**

What are **the schoolwide goals** that illustrate your vision?

* **What systems and structures are in place to support these goals in:** 
  + **Support for individual teachers and other staff**
  + **Teacher Teams**
  + **Allocation of Resources**
* **What has been the impact of these decisions?**

Optional

**As you reflect on your school’s systems and structures, please share any additional information that you believe is crucial to understand your school community, if such information has not yet been referenced. Examples may include, but are not limited to:**

Examples include but are not limited to:

* Special school initiatives
* Participation in special programs or major grant-funded activities
* Activities or initiatives for which the school has recently received public recognition
* Any additional highlights, practices, or features unique to your school or academic program