



Screening Timeline

Family Child Care Networks, EarlyLearn, 3-K for All, Pre-K for All, Early Head Start, and Head Start

Date	Expectation
Summer	<ul style="list-style-type: none"> - Order screening materials. - Complete screening training.
First Day of School Year	<ul style="list-style-type: none"> - Send the Introduction to Developmental Screening letter to families. - Begin screening enrolled children. <p>*3-K For All Programs: The ESI-R screening tool may not be utilized to screen students until they are three years old. If your program utilizes the ESI-R screening tool, any child who is not yet three years old upon enrollment into 3-K for All must be screened between the date of their third birthday and February 14th of the school year. The 45 day screening requirement does not apply in these instances.</p>
45 Calendar Days from Enrollment	- All children must be screened within 45 calendar days of enrollment.
21 Calendar Days from Screening	*3-K and Pre-K Programs: Screening outcomes must be submitted via Payroll/Vendor Portal within 21 days of each child's screen.
Between 8 – 10 weeks from Screening (56 and 70 Calendar Days)	- All children who were screened and whose outcomes indicate a rescreening must be rescreened in this two-week period.
After December 1	- All children enrolled after December 1st must be screened within 15 calendar days of enrollment. Screening outcomes for these children must be submitted within 21 calendar days of screening. Rescreening for these children must occur 8 to 10 weeks from the initial screen.
February 14th	*3-K for All Programs: If your program utilizes the ESI-R screening tool, any child who is not yet three years old upon enrollment into 3-K for All must be screened between the date of their third birthday and February 14th of the school year.

