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# NYCPS EMERGENCY OPERATIONS PLAN (EOP) OUTLINE

## 1. Overview & Objectives

### 1.1 Plan Description

*Example:* "This plan outlines steps for NYCPS to respond to power outages, ensuring safety and continuity of school operations."

### 1.2 COOP Objectives

*Example:*

- Keep school buildings safe (e.g., emergency lighting functional).
- Ensure students receive meals during outages.

### 1.3 Purpose

*Example:* "Minimize disruption to learning and protect students/staff during power failures."

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## 2. Roles & Decision-Making

### 2.1 Authority

*Example:* "The Chancellor decides if schools close or switch to remote learning."

### 2.2 Incident Command System (ICS)

*Example:*

- **Incident Commander:** Oversees response.
  - **Operations Team:** Checks building safety.
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## 3. Response Protocol

### 3.1 Short-Term (e.g., <4 hours)

*Example:* "Use backup generators; notify parents of delays."

### 3.2 Long-Term (e.g., multi-day)

*Example:* "Move students to a nearby school with power; activate remote learning."

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### 4. Communication Plan

#### 4.1 Contact Audits

*Example:* "Schools update parent phone numbers every 3 months."

#### 4.2 Templates

*Example:* "Pre-written alert: 'Power outage at [School]. Classes resume at [Time].'"

#### 4.3 Coordination

*Example:* "Monthly meetings with Facilities, IT, and Food Services."

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### 5. Relocation & Resources

#### 5.1 Relocation Sites

*Example:* "School A partners with School B as a backup site."

#### 5.2 Mass Relocation

*Example:* "Buses transport students if evacuation is needed."

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### 6. Training & Drills

*Example:* "Yearly power outage drill for staff."

### 7. After-Action Review

*Example:* "Meet after an outage to identify improvements."