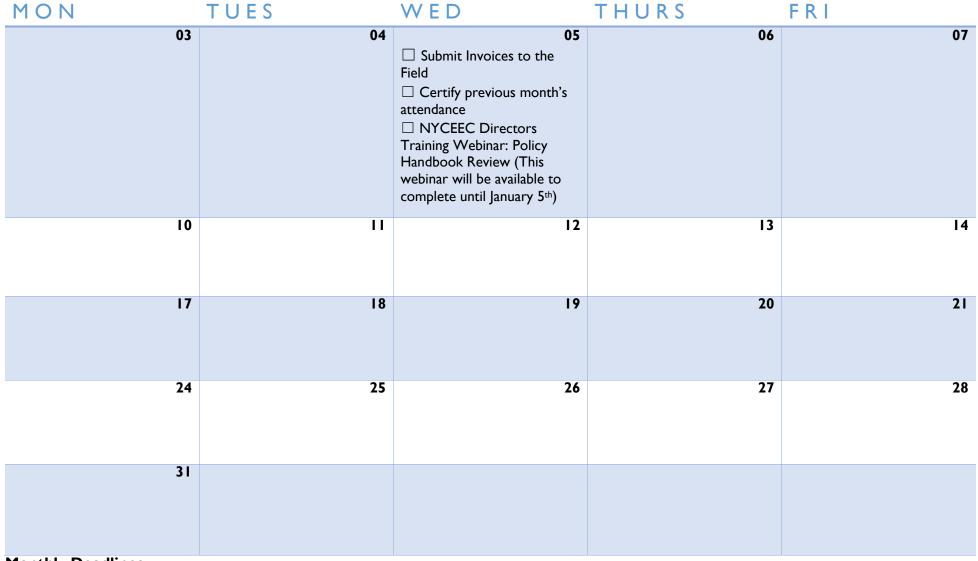
NYCEEC Operations and Compliance Calendar- December 2018



Monthly Deadlines

- ☐ Fire extinguishers have been serviced monthly and recorded on service tag or label securely attached to the fire extinguisher
- ☐ All smoke and carbon monoxide detectors are in working order
- ☐ Fire drills have been conducted monthly and logged for fire department inspection

NYCEEC Operations and Compliance Calendar- November 2018

MON	TUES	WED	THURS	FRI
Operations Training: Manhattan Downtown Community Television Center 10:00am – 1:00pm North Brooklyn Friends of Crown Heights 2 9:00am – 12:00pm	Operations Training: Bronx Riverdale Presbyterian 10:00am – 1:00 pm Staten Island Jewish Community Center of Staten Island 9:00am – 12:00pm Queens Saint Elizabeth School 9:00 am – 12:00 pm OR 1:00pm – 4:00 pm (session time depends on district)	31	Operations Training: South Brooklyn Bambi Day Care II I:00pm – 4:00 pm	02
Use Submit Invoices to the Field ☐ Certify previous month's attendance	06	07	08	09
12	13	14	15	16
19	20	21	22	23
26 Monthly Deadlines	27	28	29	Authentic Assessment Fall Checkpoint Due Date
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NYCEEC Operations and Compliance Calendar - October 2018

MON	TUES	WED	THURS	FRI
01	02	□ BEDS Date □ Submit enrollment packets	□ Roster Confirmation Begins	Deadline □ Rate Enhancement Deadline
08	09	10	II	12
15	16	17	18	19
Developmental Screening Deadline	23	24	25	Register for Fall 2018 NYCEEC Operations Trainings
Operations Training: Manhattan Downtown Community Television Center 10:00am – 1:00pm North Brooklyn Friends of Crown Heights 2 9:00am – 12:00pm	Operations Training: Bronx Riverdale Presbyterian 10:00am – 1:00 pm Staten Island Jewish Community Center of Staten Island 9:00am – 12:00pm Queens Saint Elizabeth School 9:00 am – 12:00 pm OR 1:00pm – 4:00 pm (session time depends on district)	31	Operations Training: South Brooklyn Bambi Day Care II I:00pm – 4:00 pm	02

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