

Planning Interview Information Packet

Overview

You have received this information packet because you may soon be discharged from a New York City public school prior to receiving your diploma. This document will help you to:

- Know your rights as a student;
- Know your educational options before you decide to leave school; and
- Know who can help you figure out your options and make a plan.

Know Your Rights

The New York Public Schools (NYCPS) encourages students to remain or re-enroll in school, and will support all students in their efforts to earn a high school diploma. This section contains important information about student rights, which you should read carefully.

General Information about your right to attend school:

If you reside in New York City, are under 21 years of age, and have not received a high school diploma, you have the right to:

- Attend school and receive a free public school education from kindergarten to the end of the school year in which you turn 21, or receive of a high school diploma, whichever comes first, as provided by law.
 - Students who have been determined to be English Language Learners are entitled to bilingual education or English as a second language program as provided by law; and
 - Students with disabilities who have been determined to be in need of special education are entitled to a free appropriate public education, as provided by law.
- Re-enroll in high school at any time, until you turn 21.
- Not be involuntarily transferred to a non-diploma granting or part-time program.
- Have a copy of the Discipline Code and rules and regulations of the school.
- Know what appropriate behavior is and what behaviors may result in disciplinary actions.
- Due process of law in instances of disciplinary action for alleged violations of school regulations.
- Know the procedures for appealing the actions and decisions of school officials with respect to your rights and responsibilities.
- Not be barred from attending classes solely due to age (unless you are over 21 years old), lack of credits, poor grades, truancy, irregular attendance, or failure to pass Regents or RCT examinations.
- Attend your current school until registered or enrolled at the new school or program.

For a complete description of your rights and the applicable procedures, please refer to Chancellor's Regulation A-240, A-443 and A-450.

Moreover, you have these rights even if you:

- Voluntarily dropped out;
- Are currently enrolled in a high school equivalency program;
- Already have a high school equivalency (HSE) diploma or IEP diploma;
- Were in an involuntary setting, such as a correctional facility or substance abuse program;
- Have been subject to discipline by your school; or
- Were referred to alternative educational options, such as a high school equivalency or vocational program.

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Each school year officially begins on July 1. If you turn 21 on or after July 1 and have not yet received a high school diploma, you are entitled to attend school until the end of that school year (ending in June of the next year). If you are 17 years of age or younger and will turn 17 on or after July 1, you are legally required to remain in school full time until the end of that school year, unless you have completed a high school equivalency diploma. For Chancellor's regulations, visit:

schools.nyc.gov/school-life/policies-for-all/chancellors-regulations

If you are having difficulty in school, you may be eligible to receive special instruction and/or services, which may include academic intervention, and/or student support, guidance, and/or educationally related support services. Every student or parent has the right to request, at any time, an evaluation to determine whether a student needs special education services. Ask your guidance counselor how to request an evaluation or make a request for an evaluation by writing directly to the Committee on Special Education. For contact information on Committees on Special Education, visit:

schools.nyc.gov/special-education/help/cpse-cse

Special Information for Students with Disabilities:

If you are not attending school or are considering leaving school because of a problem with your Individualized Education Plan (IEP) or the educational services you are receiving, you can request a meeting to review your IEP. Contact your school to ask for an IEP meeting. At the meeting, you can discuss the special education services you have been receiving, or additional or different services that may be recommended to assist you in school.

- You have the right to attend school through the end of the school year in which you turn 21, even if A) you have been subject to discipline by your school, or B) alternative educational options, such as a high school equivalency or vocational program, have been suggested.
- Your school should work with you to help address academic, behavioral, and other issues that are affecting your school participation.
- If you are discharged and re-enroll, the school must implement your last IEP pending a review, if appropriate.
- You may be eligible for state and federal vocational rehabilitation programs that provide employment services. See the New York State Education Department Adult Career & Continuing Ed Services (<http://www.acces.nysed.gov/vr>).

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Know Your Options and How to Access Your School Options

If you have questions, or want to speak with someone who can help you make a choice about your options, you can speak with your guidance counselor at your current school, or you can visit a Referral Center for High School Alternatives (see page 6), where an experienced NYC public school counselor can explain anything you do not understand.

Your options include traditional high schools, transfer schools, Young Adult Borough Centers (YABC), Pathways to Graduation (P2G), and Adult Career and Continuing Education Services (ACCES-VR).

1. TRADITIONAL HIGH SCHOOLS

Traditional high schools include large comprehensive high schools, small learning community schools, and new, small schools.

To learn more about a traditional high school:

Visit a [Family Welcome Center](#) to register for high school.

See page 7 for Family Welcome Center contact information.

2. TRANSFER HIGH SCHOOLS

[Transfer schools](#) are small, academically rigorous, full-time high schools designed to re-engage students who have dropped out or have fallen behind in credits. To be eligible, you must:

- Be 16-21 years old (there are also a small number of options for students who are 15 years old and/or new to the country)
- Have completed approximately one year of high school; and
- Apply directly to a transfer school through its school-based process.

If you enroll in a transfer school, you will:

- Attend regular classes Monday through Friday;
- Participate in workshops and get support with academic and personal goals;
- Have access to tutoring, Regents prep, and extracurricular activities; and
- Develop college and career plans for life after high school;

Many transfer schools have the added component of Learning to Work that offers academic support, counseling, college preparation, job and career development, and paid internships to students.

Admissions

Student choice and school matching are important for the success of transfer students, and so transfer school admissions and decisions are an individual school-based process. Admission criteria can vary slightly and interested students are encouraged to contact the school directly.

Assistance for admission appeals is available where applicable through the office of the superintendent of citywide transfer high schools. To learn more, see the [Additional Ways to Graduate](https://www.schools.nyc.gov/enrollment/other-ways-to-graduate/transfer-high-schools/transfer-schools-guide) online (<https://www.schools.nyc.gov/enrollment/other-ways-to-graduate/transfer-high-schools/transfer-schools-guide>) for a transfer school in your borough, available in English, Arabic, Bengali, Chinese, French, Haitian Creole, Korean, Russian, Spanish, and Urdu.

How to enroll:

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Review the Additional Ways to Graduate online for the best transfer school for you. Then contact the school directly to visit and set up an in-take interview, or see your home high school guidance counselor, or visit a Referral Center for High School Alternatives.

<p>To learn more about transfer high schools:</p>	<p>Contact transfer schools directly to set up an in-take interview or to learn more about the school. Additionally, Referral Centers for High School Alternatives in each borough can offer referral and application assistance for transfer schools.</p> <p><i>See page 6 for Referral Center contact information or contact the Transfer School directly.</i></p>
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3. [YOUNG ADULT BOROUGH CENTERS \(YABCs\)](#)

Young Adult Borough Centers (YABCs) are afternoon and evening programs designed to meet the educational needs of high school students who are behind in credit or have adult responsibilities that make it hard to attend school during the day. Students graduate with a diploma from their home school after they have earned all their credits and passed all the required exams while attending the YABC. All YABCs are managed by District 79 and supported by the Learning to Work program, which offers paid internships, student support services, in-depth job readiness, and college and career exploration activities.

To be eligible, students should:

- Be 17.5-21 years old, and
- Enrolled in a New York City high school.

<p>To learn more about Young Adult Borough Centers (YABCs):</p>	<p>Go to your current high school, meet with a school counselor, and obtain the following:</p> <ul style="list-style-type: none"> ▪ YABC Guidance Referral Form Y-1; ▪ YABC Course Requirements Form Y-2; ▪ A copy of your transcript; and ▪ Your immunization records. <p>Complete the first two documents with a guidance counselor, and bring completed documents to the YABC that you want to attend between 4:00 pm and 7:00 pm, Mondays through Thursdays.</p> <p>Eligible students who are <u>not</u> currently enrolled in high school must go to a Family Welcome Center to be enrolled in a high school. For questions, concerns, or to make an appointment, please contact the YABC. YABC AP supervisors are generally available by telephone after 1 pm.</p> <p><i>See pages 10-20 for YABCs in each borough. Contact District 79 for more information.</i></p>
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4. **Pathways to Graduation (P2G)**

Pathways to Graduation (P2G) is a free, District 79 program that prepares students aged 18-21 to take the GED® test and earn a high school equivalency diploma.

P2G students earn a high school equivalency diploma and prepare to advance to college and career opportunities. College and career coaches help students plan for their futures, and the Workforce Development program offers professional training and paid internships. Classes are held in diverse settings such as hospitals, non-profits, community centers, and high school buildings.

Contact your school guidance counselor to request a Planning Interview conference. P2G has [locations in](#) five boroughs. To enroll, students should visit a Referral Center for High School Alternatives. For additional information, visit p2g.nyc.

To learn more about [Pathways to Graduation \(P2G\)](#)

Visit a **Referral Center for High School Alternatives** for help in choosing the right option for you and/or selecting a High School Equivalency program, or speak to your guidance counselor.

See page 6 for Referral Center contact information.

Contact your school guidance counselor to request a Planning Interview conference if you are interested in attending a DOE high school equivalency program.

5. **ACCES-VR: Adult Career and Continuing Education Services**

ACCES-VR is the designated state agency that provides vocational rehabilitation services to individuals with disabilities under the federal Rehabilitation Act of 1973, as amended in 1998. ACCES-VR administers vocational and independent living programs. Vocational rehabilitation is a program to assist individuals with disabilities to obtain employment. ACCES-VR services people with all types of disabilities. Eligibility requirements are that a person:

- Has a physical or mental impairment that is an impediment to employment;
- Can benefit from vocational rehabilitation services to achieve employment;
- Requires vocational rehabilitation services to achieve employment; and
- Intends to work.

A To learn more about [ACCES-VR](#):

Contact an ACCES – VR local office to request an application and ask to participate in an ACCES-VR Orientation Program.
Call 1-800-222-JOBS and ask how to contact the office nearest you.
Vocational Rehabilitation District Office Locations can also be found here: acces.nysed.gov/vr/district-offices

See pages 21-22, or for more complete information see [ACCES-VR: A Basic Guide](#).

Referral Centers and Family Welcome Centers

Referral Centers for High School Alternatives Will Help You:

- Enroll in Pathways to Graduation.
- Explore all possible paths to a high school diploma.
- Learn about your student rights.
- Understand your high school transcript.
- Get referrals for childcare, counseling, substance abuse treatment, and additional programs.

You should bring:

- Photo ID;
- A parent if under age 18;
- Student transcript if available; and
- IEP if available.

Bronx Referral Center @Bronx Regional High School	1010 Rev. Polite Avenue, Room 436 Bronx, NY 10459	(718) 518-4530
Brooklyn Referral Center @Bedford Stuyvesant Complex	832 Marcy Ave Brooklyn, NY 11216	718-636-5770
Downtown Brooklyn Referral Center	69 Schermerhorn Street Brooklyn, New York 11201	(718) 935-9457
Manhattan Referral Center @The Alternative Learning Complex	269 West 35 Street, 11 th Floor New York, NY 10018	(212) 244-1274
Queens Referral Center @Jamaica Learning Center	162-02 Hillside Avenue Jamaica, NY 11432	(718) 739-2100
Staten Island Referral Center @St. George	450 St. Marks Place Staten Island, NY 10301	(718) 273-3225

schools.nyc.gov/enrollment/other-ways-to-graduate/high-school-equivalency
p2g.nyc/enroll

Referral Centers and Family Welcome Centers

Family Welcome Centers Will Help You:

- Register in traditional high schools;
- Request a transfer to address documented issues;
- Understand the admission process; and
- Obtain referrals to transfer schools and alternative programs.

Borough	Districts	Address	Telephone
BRONX	7, 9, 10	1 Fordham Plaza, 7th Floor Bronx, NY 10458	(718) 329-8050
	8, 11, 12	1230 Zerega Avenue, Room 24 Bronx, NY 10462	(718) 828-7546
BROOKLYN	13, 14, 15, 16	355 Park Place Brooklyn, NY 11238	(718) 623-5069
	17, 18, 22	1780 Ocean Avenue, 3rd Floor Brooklyn, NY 11230	(718) 758-7744
	19, 23, 32	1665 St. Mark's Avenue Room 116 Brooklyn, NY 11233	(718) 240-3598
	20, 21	415 89 Street, 5th floor Brooklyn, NY 11209	(718) 759-3900
MANHATTAN	1, 2, 4	333 Seventh Avenue 12th Floor, Room 1211 New York, NY 10001	917-339-1763
	District 1 Family Resource Center	P.S. 20 Anna Silver School 166 Essex Street New York, NY 10002	
	3, 5, 6	388 West 125 Street 7th Floor, Room 713 New York, NY 10027	(212) 342-8301
	6	George Washington Educational Campus 549 Audubon Avenue, Room 220 New York, NY 10040	
QUEENS	24, 30	28-11 Queens Plaza North, 3rd Floor Long Island City, NY 11101	(718) 391-6270
	25, 26	30-48 Linden Place, 2nd Floor Flushing, NY 11354	(718) 281-3452
	27, 28, 29	90-27 Sutphin Boulevard, 1st Floor Jamaica, NY 11435	(718) 557-2786
STATEN ISLAND	31	715 Ocean Terrace, Building A Staten Island, NY 10301	(718) 420-5654

Bronx Referral Center for High School Alternatives

Name	Address	Contact Info
Bronx Referral Center @Bronx Regional High School	1010 Rev. Polite Avenue, Room 436 Bronx, NY 10459	(718) 518-4530

Bronx Family Welcome Centers Go to register in a traditional high school.

Districts Served	Address	Contact Info
7, 9, 10	1 Fordham Plaza, 7th Floor Bronx, NY 10458	(718) 329-8050
8, 11, 12	1230 Zerega Avenue, Room 24 Bronx, NY 10462	(718) 828-7546

Bronx High School Equivalency Programs

Name	Address	Contact Info	Admission Requirements
<u>Pathways to Graduation (P2G)</u>	There are many P2G locations in the Bronx with full-time programs as well as support in transitioning to college and/or career, and an additional site that offers a part-time evening program.	To enroll, please visit a Referral Center for High School Alternatives . (see page 6 for locations)	Students ages 18-21. Students age 17 may enroll if there are extenuating circumstances and with parent/guardian permission.

[Bronx Transfer Schools](#) Contact transfer schools directly **OR** visit a Referral Center for High School Alternatives.

Name	Address	Contact	Admission Requirements
<u>Arturo A. Schomburg Satellite Academy Bronx</u>	1010 Rev. Polite Avenue Bronx, NY 10459	(718) 518-3050	Primarily serves students who are 16 years and older, very behind in credits, and seeking to transfer after a minimum of one year in high school. Contact school directly for information on credit or Regents requirements and special programming.
<u>Bronx Arena High School</u>	1440 Story Avenue Bronx, NY 10473	(718) 860-5056	Primarily serves students who are 15 years and older, behind in credits, and seeking to transfer after a minimum of one year in high school.

<u>Bronx Community High School</u>	Stevenson Educational Complex 1980 Lafayette Avenue Bronx, NY 10473	(718) 892-1026	Students age 16 or older who have been enrolled in high school for at least one year. Students age 16 must have 5-10 credits; students age 17 must have 10-25 credits; and students age 18 must have 25 credits and two Regents exams with a score of 65 or above.
<u>Bronx Haven High School</u>	333 East 151 Street Bronx, NY 10451	(718) 292-3638	Primarily serves students who are 16 years and older, very behind in credits, and seeking to transfer after a minimum of one year in high school. Contact school directly for information on credit or Regents requirements and special programming.
<u>Bronx Regional High School</u>	1010 Rev. Polite Avenue Bronx, NY 10459	(718) 991-2020	Primarily serves students who are 16 years and older, very behind in credits, and seeking to transfer after a minimum of one year in high school.
<u>English Language Learners and International Support Preparatory (ELLIS)</u>	99 Terrace View Avenue Bronx, NY 10463	(718) 220-1889	Primarily serves students who are 15 years and older and learning English.
<u>Jill Chaifetz Transfer School</u>	X184 Campus 778 Forest Avenue Bronx, NY 10456	(718) 402-2429	Primarily serves students who are 16 years and older, very behind in credits, and seeking to transfer after a minimum of one year in high school.
<u>P.U.L.S.E. (Providing Urban Learners Success In Education) High School</u>	560 East 179 Street Bronx, NY 10457	(718) 294-0230	Primarily serves students who are 16 years and older, very behind in credits, and seeking to transfer after a minimum of one year in high school.
<u>Mott Haven Community High School</u>	455 Southern Boulevard Bronx, NY 10455	(718) 665-8512	Primarily serves students who are 16 years and older, very behind in credits, and seeking to transfer after a minimum of one year in high school.
<u>New Directions Secondary School</u>	240 East 172 Street Bronx, NY 10457	(718) 410-4343	Primarily serves students who are 15 years and older and have never been to high school.

Bronx YABCs Go to your current high school for a referral **OR** go to a Family Welcome Center.

Name	Address	Contact Info	LTW	Admission Requirements
Adlai Stevenson High School YABC	1980 Lafayette Avenue Bronx, NY 10473	(718) 792-8264	Yes	To be eligible, students must: <ul style="list-style-type: none"> • Be enrolled in a New York City high school; • Have completed the school year in which he or she turns 17; • Have earned at least 17 credits toward high • Be at least in his or her fifth year of high school.
Alfred E. Smith Campus YABC	333 East 151 Street Bronx, NY 10451	(718) 993-1706 Ext. 3543	Yes	
Christopher Columbus High School YABC	925 Astor Avenue Bronx, NY 10469	(718) 944-3689	Yes	
Dewitt Clinton YABC	100 West Mosholu Parkway South Bronx, NY 10488	(718) 543-1000 Ext. 1024	Yes	
Herbert Lehman YABC	3000 East Tremont Avenue Bronx, NY 10461	(718) 904-4280	Yes	
James Monroe Educational Campus YABC	1300 Boynton Avenue Bronx, NY 10472	(718) 860-8287	Yes	
John F. Kennedy YABC	99 Terrace View Avenue Bronx, NY 10463	(718) 817-7400 Ext. 6104	Yes	

Brooklyn Referral Centers for High School Alternatives

Name	Address	Contact Info
Central Brooklyn Referral Center	1700 Fulton St. 3 rd Floor, Room 383 Brooklyn NY, 11213	(718) 804-6750 Ext. 3831
Downtown Brooklyn Referral Center	69 Schermerhorn Street Brooklyn, New York 11201	(718) 935-9457

Brooklyn Family Welcome Centers Go to register in a traditional high school.

Districts Served	Address	Contact Info
13, 14, 15, 16	355 Park Place Brooklyn, NY 11238	(718) 623-5069
17, 18, 22	1780 Ocean Avenue Brooklyn, NY 11230	(718) 758-7744
19, 23, 32	1665 St. Mark's Avenue Brooklyn, NY 11233	(718) 240-3598
20, 21	415 89 Street Brooklyn, NY 11209	(718) 759-3900

Brooklyn High School Equivalency Programs

Name	Address	Contact Info	Admission Requirements
<u>Pathways to Graduation (P2G)</u>	There are many P2G satellite locations in Brooklyn that provide full time programs as well as support in transitioning to a college and/or career. There is an additional site that offers a part-time evening program.	To enroll, please visit a Referral Center for High School Alternatives . (see page 6 for locations)	Students ages 18-21. Students age 17 may enroll if there are extenuating circumstances and with parent/guardian permission.

Brooklyn

Brooklyn Transfer Schools Contact transfer schools directly **OR** visit a Referral Center for High School Alternatives.

Name	Address	Contact	Admission Requirements
<u>Aspirations Diploma Plus High School</u>	402 Eastern Parkway Brooklyn, NY 11225	(718) 773-7765	Primarily serves students who are 16 years and older, very behind in credits, and seeking to transfer after a minimum of one year in high school.
<u>Brooklyn Academy High School</u>	832 Marcy Avenue Brooklyn, NY 11216	(718) 857-4237	Primarily serves students who are 16 years and older, very behind in credits, and seeking to transfer after a minimum of one year in high school.
<u>Brooklyn Bridge Academy</u>	6565 Flatlands Avenue Brooklyn, NY 11236	(718) 968-1689	Primarily serves students who are 16 years and older, very behind in credits, and seeking to transfer after a minimum of one year in high school. Contact school directly for information on credit or Regents requirements and special programming.
<u>Brooklyn Democracy Academy</u>	985 Rockaway Avenue Brooklyn, NY 11212	(718) 342-6348	Primarily serves students who are 16 years and older, very behind in credits, and seeking to transfer after a minimum of one year in high school.
<u>Brooklyn Frontiers High School</u>	112 Schermerhorn Street Brooklyn, NY 11201	718-722-4727	Primarily serves students who are 15 years and older and have never been to high school.
<u>Brooklyn High School for Leadership and Community Service</u>	300 Willoughby Avenue Brooklyn, NY 11205	(718) 638-3062	Primarily serves students who are 16 years and older, very behind in credits, and seeking to transfer after a minimum of one year in high school.
<u>Brownsville Academy High School</u>	1150 East New York Avenue Brooklyn, NY 11212	(718) 778-7305	Primarily serves students who are 16 years and older, very behind in credits, and seeking to transfer after a minimum of one year in high school.
<u>Bushwick Community High School</u>	231 Palmetto Street Brooklyn, NY 11221	(718) 443-3083	Primarily serves students who are 16 years and older, very behind in credits, and seeking to transfer after a minimum of one year in high school.
<u>East Brooklyn Community High School</u>	9517 Kings Highway Brooklyn, NY 11212	(718) 927-6880	Primarily serves students who are 16 years and older, very behind in credits, and seeking to transfer after a minimum of one year in high school.
<u>Liberation Diploma Plus High School</u>	2865 West 19 Street Brooklyn, NY 11224	(718) 946-6812	Primarily serves students who are 16 years and older, very behind in credits, and seeking transfer after a minimum of one year in high school.
<u>Metropolitan Diploma Plus High School</u>	985 Rockaway Avenue Brooklyn, NY 11212	(718) 342-6249	Primarily serves students who are 16 years and older, very behind in credits, and seeking transfer after a minimum of one year in high school.

Brooklyn

Name	Address	Contact	Admission Requirements
<u>Olympus Academy</u>	755 East 100 Street Brooklyn, NY 11236	(718) 272-1926	Primarily serves students who are 16 years and older, very behind in credits, and seeking to transfer after a minimum of one year in high school. Contact school directly for information on credit or Regents requirements and special programming.
<u>Professional Pathways High School</u>	3000 Avenue X Brooklyn, NY 11235	(718) 332-6290	Primarily serves students who are 16 years and older, very behind in credits, and seeking to transfer after a minimum of one year in high school.
<u>Research and Service High School</u>	1700 Fulton Street Brooklyn, NY 11213	(718) 804-6800	Primarily serves students who are 16 years and older, very behind in credits, and seeking to transfer after a minimum of one year in high school.
<u>South Brooklyn Community High School</u>	173 Conover Street Brooklyn, NY 11231	(718) 237-8902 X2050	Primarily serves students who are 16 years and older, very behind in credits, and seeking to transfer after a minimum of one year in high school.
<u>West Brooklyn Community High School</u>	1053 41 Street Brooklyn, NY 11219	(718) 686-1444	Primarily serves students who are 16 years and older, very behind in credits, and seeking to transfer after a minimum of one year in high school.

Brooklyn YABCs Go to your current high school for a referral **OR** go to a Family Welcome Center.

Name	Address	Contact	LTW	Admission Requirements
Abraham Lincoln High School YABC	2800 Ocean Parkway Brooklyn, NY 11235	(718) 333-7455	Yes	students must: <ul style="list-style-type: none"> • Be enrolled in a New York City high school; • Have completed the school year in which he or she turns 17; • Have earned at least 17 credits toward high school graduation; and • Be at least in his or her fifth year of high school.
Boys and Girls High School YABC	1700 Fulton Street Brooklyn, NY 11213	(718) 467-1700 Ext. 3570	Yes	
Downtown Brooklyn YABC	105 Johnson Street/Tech Place Brooklyn, NY 11201	(718) 222-0913	Yes	
Franklin D. Roosevelt High School YABC	5800 20 Avenue Brooklyn, NY 11204	(718) 621-8932	Yes	
Prospect Height HS YABC	883 Classon Avenue Brooklyn, NY 11225	718-263-6200 x1181		
The Franklin K. Lane Campus YABC	999 Jamaica Avenue Brooklyn, NY 11208	(718) 647-2100 Ext. 3330	Yes	
South Shore Educational Complex YABC	6565 Flatlands Avenue Brooklyn, NY 11236	(718) 968-1689	Yes	
Thomas Jefferson Campus YABC	400 Pennsylvania Avenue Brooklyn, NY 11207	(718) 922-0762 Ext. 1302	Yes	

Manhattan Referral Center for High School Alternatives

Name	Address	Contact Info
Manhattan Referral Center @The Alternative Learning Complex	269 West 35 Street, 11th Floor New York, NY 10008	(212) 244-1274

Manhattan Family Welcome Centers Go to register in a traditional high school

Districts Served	Address	Contact Info
1, 2, 4	333 Seventh Avenue, 12 Floor New York, NY 10001	(917) 339-1763
3, 5, 6	388 West 125 Street, 7 Floor New York, NY 10027	(212) 342-8301
6	George Washington Educational Campus-Satellite Site 549 Audubon Avenue New York, NY 10040	

Manhattan High School Equivalency Programs

Name	Address	Contact Info	Admission Requirements
Pathways to Graduation (P2G)	There are many P2G satellite locations in Manhattan that provide full time programs as well as support in transitioning to a college and/or career.	To enroll, please visit a Referral Center for High School Alternatives . (see page 6 for locations)	Students ages 18-21. Students who are 17 may enroll if there are extenuating circumstances and with parent/guardian permission.

[Manhattan Transfer Schools](#) Contact transfer schools directly OR visit a Referral Center for High School Alternatives.

Name	Address	Contact	Admission Requirements
Cascades High School	198 Forsyth Street New York, NY 10002	(646) 654-1261	Primarily serves students who are 16 years and older, very behind in credits, and seeking to transfer after a minimum of one year in high school.
City-As-School	16 Clarkson Street New York, NY 10002	(212) 337-6800	Primarily serves students who are 16 years and older, very behind in credits, and seeking to transfer after a minimum of one year in high school. Contact school directly for information on credit or Regents requirements and special programming.

Name	Address	Contact	Admission Requirements
<u>Edward A Reynolds West Side High School</u>	140 West 102 Street New York, NY 10025	(212) 678-7300	Primarily serves students who are 16 years and older, very behind in credits, and seeking to transfer after a minimum of one year in high school.
<u>Emma Lazarus High School</u>	100 Hester Street New York, NY 10002	(212) 925-5017	Primarily serves students who are 15 years and older and learning English.
<u>Forsyth Satellite Academy</u>	198 Forsyth Street New York, NY 10002	(212) 677-8900	Primarily serves students who are 16 years and older, very behind in credits, and seeking to transfer after a minimum of one year in high school. Contact school directly for information on credit or Regents requirements and special programming.
<u>Harlem Renaissance High School</u>	22 East 128 Street New York, NY 10035	(212) 996-3795	Primarily serves students who are 16 years and older, very behind in credits, and seeking to transfer after a minimum of one year in high school.
<u>Harvey Milk High School</u>	2-10 Astor Place 3 Floor New York, NY 10003	(212) 477-1555	Primarily serves students who are 15 years and older, behind in credits, and seeking to transfer after a minimum of one year in high school.
<u>High School for Excellence and Innovation</u>	650 Academy Street New York, NY 10034	(212) 569-1022	Primarily serves students who are 15 years and older and have never been to high school.
<u>Humanities Preparatory Academy</u>	351 West 18 Street New York, NY 10011	(212) 929-4433	Primarily serves students who are 16 years and older, very behind in credits, and seeking to transfer after a minimum of one year in high school. Contact school directly for information on credit or Regents requirements and special programming.
<u>Independence High School</u>	850 10 Avenue New York, NY 10019	(212) 262-8067	Primarily serves students who are 15 years and older, behind in credits, and seeking to transfer after a minimum of one year in high school.
<u>Innovation Diploma Plus High School</u>	145 West 84 Street New York, NY 10024	(212) 724-2039	Primarily serves students who are 16 years and older, very behind in credits, and seeking to transfer after a minimum of one year in high school. Contact school directly for information on credit or Regents requirements and special programming.
<u>James Baldwin School for Expeditionary Learning</u>	351 West 18 Street New York, NY 10011	(212) 627-2812	Primarily serves students who are 16 years and older, very behind in credits, and seeking to transfer after a minimum of one year in high school. Contact school directly for information on credit or Regents requirements and special programming.
<u>Judith S. Kaye High School</u>	321 East 96 Street New York, NY 10128	(212) 369-1509	Primarily serves students who are 16 years and older, very behind in credits, and seeking to transfer after a minimum of one year in high school.

Manhattan

Name	Address	Contact	Admission Requirements
<u>Liberty High School Academy for Newcomers</u>	250 West 18 Street New York, NY 10011	(212) 691-0934	Primarily serves students who are 15 years and older and learning English.
<u>Lower East Side Preparatory High School</u>	145 Stanton Street New York, NY 10002	(212) 505-6366	Primarily serves students who are 15 years and older and learning English.
<u>Manhattan Comprehensive Night & Day High School</u>	240 Second Avenue New York, NY 10003	(212) 353-2010	Primarily serves students who are 16 years and older, very behind in credits, and seeking to transfer after a minimum of one year in high school. Contact school directly for information on credit or Regents requirements and special programming.
<u>Murray Hill Academy</u>	111 East 33 Street New York, NY 10016	(212) 696-0195	Primarily serves students who are 16 years and older, very behind in credits, and seeking to transfer after a minimum of one year in high school. Contact school directly for information on credit or Regents requirements and special programming.
<u>Satellite Academy High School</u>	120 West 30 Street New York, NY 10001	(646) 674-2800	Primarily serves students who are 16 years and older, very behind in credits, and seeking to transfer after a minimum of one year in high school. Contact school directly for information on credit or Regents requirements and special programming.
<u>Urban Academy Laboratory High School</u>	317 East 67 Street New York, NY 10065	(212) 570-5284	Primarily serves students who are 16 years and older, very behind in credits, and seeking to transfer after a minimum of one year in high school. Contact school directly for information on credit or Regents requirements and special programming.

Manhattan YABCs Go to your current high school for a referral **OR** go to a Family Welcome Center.

Name	Address	Contact Info	LTW	Admission Requirements
George Washington Educational Campus YABC	549 Audubon Avenue New York, NY 10040	(212) 927-1841 Ext. 634	Yes	To be eligible, students must: <ul style="list-style-type: none"> • Be enrolled in a New York City high school; • Have completed the school year in which he or she turns 17; • Have earned at least 17 credits toward high school graduation; and • Be at least in his or her fifth year of high school.
Washington Irving High School YABC	40 Irving Pl New York, NY 10011	(212) 674-5000 Ext. 11491	Yes	

Queens Referral Center for High School Alternatives

Name	Address	Contact Info
Queens Referral Center @Jamaica Learning Center	162-02 Hillside Avenue Jamaica, NY 11432	(718) 739-2100

Queens Family Welcome Centers Go to register in a traditional high school.

Districts Served	Address	Contact Info
24, 30	28-11 Queens Plaza North Long Island City, NY 11101	(718) 391-6270
25, 26	30-48 Linden Place Flushing, NY 11354	(718) 281-3452
27, 28, 29	90-27 Sutphin Boulevard Jamaica, NY 11435	(718) 557-2786

Queens High School Equivalency Programs

Name	Address	Contact Info	Admission Requirements
Pathways to Graduation (P2G)	There are many P2G satellite locations in Queens that provide full time programs as well as support in transitioning to a college and/or career.	To enroll, please visit a Referral Center for High School Alternatives . (see page 6 for locations)	Students ages 18-21. Students age 17 may enroll if there are extenuating circumstances and with parent/guardian permission.

[Queens Transfer Schools](#) Contact transfer schools directly **OR** visit a Referral Center for High School Alternatives.

Name	Address	Contact	Admission Requirements
North Queens Community High School	141-25 77 Road Queens, NY 11367	(718) 380-1650	Primarily serves students who are 16 years and older, very behind in credits, and seeking to transfer after a minimum of one year in high school.
Queens Academy High School	138-11 35 Avenue Flushing, NY 11354	(718) 463-3111	Primarily serves students who are 16 years and older, very behind in credits, and seeking to transfer after a minimum of one year in high school.

Queens

Name	Address	Contact	Admission Requirements
<u>Queens Satellite High School for Opportunity</u>	162-02 Hillside Avenue Queens, NY 11432	(718) 657-3920	Primarily serves students who are 16 years and older, very behind in credits, and seeking to transfer after a minimum of one year in high school. Contact school directly for information on credit or Regents requirements and special programming.
<u>Voyages Preparatory High School</u>	45-15 94 Street Elmhurst, NY 11373	(718) 271-7851	Primarily serves students who are 16 years and older, very behind in credits, and seeking to transfer after a minimum of one year in high school.
<u>Voyages Preparatory- South Queens</u>	156-10 Baisley Boulevard Queens, NY 11434	(718) 276-1946	Primarily serves students who are 16 years and older, very behind in credits, and seeking to transfer after a minimum of one year in high school.

Queens YABCs Go to your current high school for a referral **OR** go to a Family Welcome Center.

Name	Address	Contact	Admission Requirements
Flushing High School YABC	35-01 Union Street Flushing, NY 11354	(718) 888-7500 Ext. 6100	To be eligible, students must: <ul style="list-style-type: none"> • Be enrolled in a New York City high school; • Have completed the school year in which he or she turns 17; • Have earned at least 17 credits toward high school graduation; and • Be at least in his or her fifth year of high school.
Grover Cleveland HS YABC	21-27 Himrod Street Queens, NY 11354	718-381-9600	
High School for Arts & Business YABC	105-25 Horace Harding Expressway Queens, NY 11368	(718) 271-8383 Ext. 1801	
John Adams High School YABC	101-02 Rockaway Boulevard Queens, NY 11417	(718) 322-0581	

Staten Island

Staten Island Referral Center for High School Alternatives

Name	Address	Contact Info
Staten Island Referral Center @St. George	450 St. Marks Place Staten Island, NY 10301	(718) 273-3225

Staten Island High School Equivalency Programs

Name	Address	Contact Info	Admission Requirements
Pathways to Graduation (P2G)	There are several P2G satellite locations on Staten Island that provide full time programs as well as support in transitioning to a college and/or career.	To enroll, please visit a Referral Center for High School Alternatives . (see page 6 for locations)	Students ages 18-21. Students age 17 may enroll if there are extenuating circumstances and with parent/guardian permission.

Staten Island Family Welcome Center Go to register in a traditional high school.

District Served	Address	Contact Info
31	715 Ocean Terrace, Building A Staten Island, NY 10301	(718) 420-5654

[Staten Island Transfer Schools](#) Contact transfer schools directly **OR** visit a Referral Center for High School Alternatives.

Name	Address	Contact	LTW	Admission Requirements
Concord High School	109 Rhine Avenue Staten Island, NY 10304	(718) 447-1274	Yes	Primarily serves students who are 16 years and older, very behind in credits, and seeking to transfer after a minimum of one year in high school.

Staten Island YABCs Go to your current high school for a referral **OR** go to a Family Welcome Center.

Name	Address	Contact	Admission Requirements
Tottenville High School YABC	100 Luten Avenue Staten Island, NY 10312	(718) 668-8800 Ext. 22081	To be eligible, students must: <ul style="list-style-type: none"> • Be enrolled in a New York City high school; • Have completed the school year in which he or she turns 17; • Have earned at least 17 credits toward high school graduation; and • Be at least in his or her fifth year of high school

Interested in Vocational Rehabilitation Services for Individuals with Disabilities?

ACCES-VR MAY HELP

The New York State Education Department's Adult Career and Continuing Education Services-Vocational Rehabilitation (ACCES-VR) unit offers education, career education and vocational rehabilitation services to individuals with disabilities. ACCES-VR believes that all persons with disabilities can benefit from vocational rehabilitation services and should have opportunities to work in their communities.

To be eligible for ACCES-VR services you must:

- Have a disability that interferes with getting or keeping a job;
- Be able to benefit from Vocational Rehabilitation (VR) services; and
- Need VR services to get, keep or advance at your job.

ACCES-VR coordinates services relating to:

1. Transition and youth services for youth with disabilities up to age 25 with disabilities;
2. Vocational rehabilitation services for working age individuals with disabilities; and
3. Independent living services for people with disabilities of all ages.

Some VR services are free for all eligible individuals, while some are based upon a review of financial need.

TRANSITION AND YOUTH SERVICES

The need for transition planning does not end when high school ends. ACCES-VR helps young people with disabilities under the age of 25 get jobs and reach career goals.

PROGRAMS FOR YOUTH:

All VR programs are offered to young people, but some are designed specifically with a young audience in mind. Youth Employment Services (YES) and Pre-employment Services help young people with disabilities prepare for employment, develop employment related soft skills and obtain work experience. YES services are designed around an academic calendar and school day as necessary. For youth enrolled in secondary school, these programs are recommended for students in their final year of high school. To be eligible for these programs, the youth must be a student in high school with an IEP or 504 plan.

TYPES OF SERVICES:

Examples of types of services include:

- Vocational counseling and assessment for career planning
- Assessment for assistive technology needs
- Purchase of assistive technology (*)
- Funding toward the cost of education or training after high school (*)
- Assistance with some transportation costs (*)
- Funding for academic support services (note takers, tutors)
- Job readiness and job placement services to help you get and keep a job (may include job coaching)

*means family income is considered

OTHER SERVICES PROVIDED BY ACCES-VR

VOCATIONAL REHABILITATION:

All vocational rehabilitation services provided by ACCES-VR must be included on the Individualized Plan for Employment (IPE) which will act as each individual's road map to employment. Some services include:

- Vocational Counseling and Guidance
- Assessments and evaluations
- Rehabilitation Technology
- Special Transportation
- Adaptive Driver Training
- Training including tuition, related fees, required textbooks (Vocational, College)
- Tutor, Reader and Note Taker services
- Job Development, Coaching and Placement
- Occupational tools and equipment
- Occupational and business licenses

INDEPENDENT LIVING SERVICES:

Independent Living Centers (ILCs) are private, not-for-profit organizations, operated by a majority of people with disabilities. They provide an array of services, such as housing assistance, training, and financial skills development that assist New Yorkers with disabilities to live fully integrated and self-directed lives. ILCs also help empower individuals and help remove barriers that may limit full participation in the local community and beyond. VR's Centers Administration Unit is responsible for administering the New York State Independent Living Program.

CONTACT ACCES-VR AND START SERVICES

An individual with a disability who applies for ACCES-VR services should want to work and be ready to participate in training or other efforts that will lead to employment. Steps for applicants include:

1. Attend an orientation session (Orientation sessions are not required, but they offer a helpful way to learn about VR's services and programs) – offered at ACCES-VR District Offices (go to www.acces.nysed.gov/vr or <http://www.acces.nysed.gov/vr/district-offices> or call 1-800-222-JOBS (5627) to find the local office nearest you)
2. Complete an application - Go to <http://www.acces.nysed.gov/vr/apply-vocational-rehabilitation-services> and download an application

Once eligibility is determined, meet with VR Counselor to create IPE (involves reviewing career choices, discussing responsibilities and identifying a vocational goal, with consideration of labor market trends)

FOR MORE INFORMATION

WEB LINKS:

- <http://www.acces.nysed.gov/vr/> - This link directs people to the main ACCES-VR website.
- <http://www.acces.nysed.gov/common/acces/files/vr/basic.pdf> - This guide provides user- friendly information about transition and youth services.

ADDITIONAL CONTACT INFORMATION FOR TRANSITION AND YOUTH SERVICES:

Last Name	First Name	Title	Office	Email	Phone
DiBiase	Maria	Senior VR Counselor Transition & Youth Services	Bronx	Maria.DiBiase@nysed.gov	(718) 931-3883
Delany	Michele	Senior VR Counselor Transition & Youth Services Counselor	Queens	Michele.Delany@nysed.gov	(347) 510-3112
Kianes	Genell	Senior VR Counselor Transition & Youth Services Counselor	Brooklyn	Genell.Kianes@nysed.gov	(718) 722-6789
McMullen	Kevin	Senior VR Counselor Transition & Youth Services	Manhattan and Staten Island	Kevin.McMullen@nysed.gov	(212) 630-2370