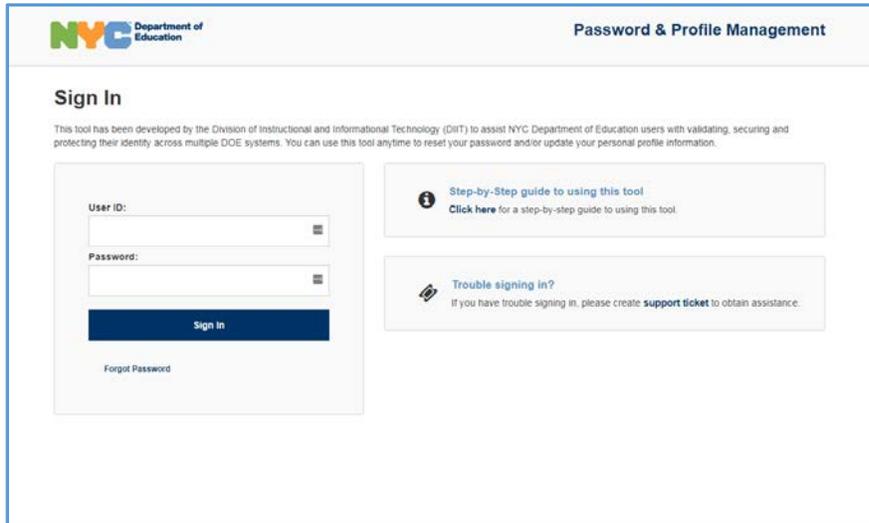


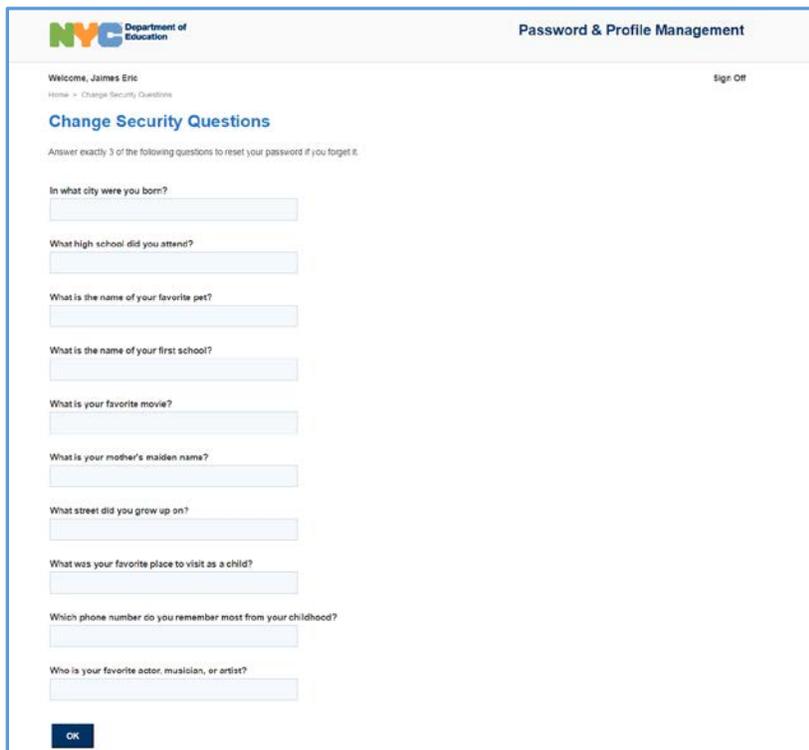
## How to Set Up Security Questions for Your DOE Account

1. Go to <https://idm.nycenet.edu/selfservice>



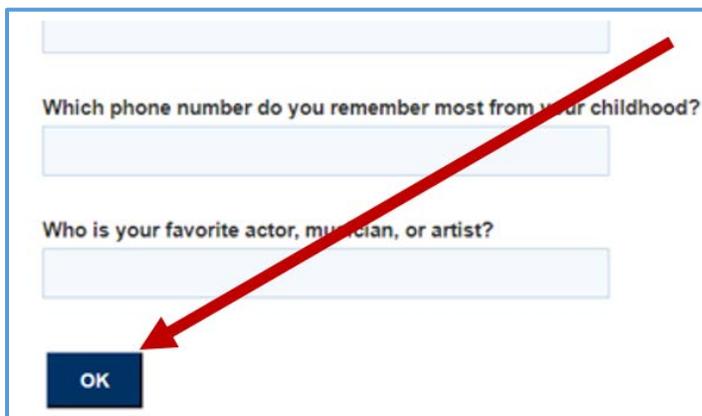
The screenshot shows the 'Password & Profile Management' page. On the left, there is a 'Sign In' form with fields for 'User ID:' and 'Password:', a 'Sign In' button, and a 'Forgot Password' link. On the right, there are two informational boxes: one with an 'i' icon and text 'Step-by-Step guide to using this tool. Click here for a step-by-step guide to using this tool.' and another with a '🔑' icon and text 'Trouble signing in? If you have trouble signing in, please create support ticket to obtain assistance.'

2. Sign in with just your username (without the @schools.nyc.gov part of your email) and your current password.
3. The “Change Security Questions” screen will appear.



The screenshot shows the 'Change Security Questions' page. At the top, it says 'Welcome, James Eric' and 'Sign Off'. Below that, it says 'Home > Change Security Questions' and 'Change Security Questions'. A note says 'Answer exactly 3 of the following questions to reset your password if you forget it.' There are ten text input fields with the following questions: 'In what city were you born?', 'What high school did you attend?', 'What is the name of your favorite pet?', 'What is the name of your first school?', 'What is your favorite movie?', 'What is your mother's maiden name?', 'What street did you grow up on?', 'What was your favorite place to visit as a child?', 'Which phone number do you remember most from your childhood?', and 'Who is your favorite actor, musician, or artist?'. At the bottom left, there is an 'OK' button.

4. Answer any three of the questions.
5. Click OK.



A screenshot of a survey form enclosed in a blue border. At the top is an empty text input field. Below it is the question "Which phone number do you remember most from your childhood?" followed by another empty text input field. The next question is "Who is your favorite actor, musician, or artist?" followed by a third empty text input field. At the bottom left of the form is a dark blue button with the text "OK" in white. A thick red arrow points from the top right of the form area down to the "OK" button.

You're done!