

## Extended Day and Year Early Childhood Programs

Extended day/year EarlyLearn, 3-K and pre-K programs offer high quality early childhood care and education for children six weeks through four years old. These programs run year long, up to 10 hours per day and offer a safe, positive learning environment for children to learn, play, and build skills for kindergarten and beyond.

To provide access to these free or low-cost services, NYC Department of Education (DOE) utilizes funding from the Federal Child Care Block Grant (Child Care), which requires that families meet the following eligibility requirements:

- **Residency:**
  - Your family must live in New York City, unless the child has been placed in foster care outside of NYC.
  - The child who will receive care at the extended day/year program must be a US citizen or have legal immigration status.
    - Because of the requirements of this Federal funding, you must provide proof of your child's citizenship or legal immigration status to be eligible.
    - Documentation is **only** needed for the child in need of Child Care; you will not be asked for the citizenship status or the status of anyone else in the household, including your status.
    - *Families do not need to provide proof of citizenship or immigration status to attend any other 3-K, pre-K, Head Start or Early Head Start programs. If your family is unable to meet the extended day/year documentation requirements listed above, the DOE will help you explore any available program alternatives that meet the needs of your family.*
- **Income Guidelines and Reason for Care:**
  - Your family's income must fall below a certain amount (see page 3) **and** you must have one of the following approved reason for care:
    - You work an average of 20 or more hours per week
    - You are in an educational or vocational training program
    - You are enrolled in a 4-year college, working a minimum of 17.5 hours per week
    - You are starting to look for work or have been looking for work for up to 6 months, this includes looking for work while receiving unemployment
    - You are receiving services in response to domestic violence
    - You live in temporary housing

*For two-parent households, each parent must have a reason for care.*

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### Special Referrals

There are a few instances where a City agency, other than DOE, determines a family's eligibility for Child Care assistance:

- Families applying for or receiving **cash assistance** must apply for Child Care through their Human Resources Administration (HRA) Job Center.
- Families with an active Child Welfare case, **Preventive** and/or **Protective**, must contact their case worker to make a Child Care subsidy referral.
- Employed **foster** parents must contact their case worker to make a Child Care subsidy referral.

**How to Apply:** If you are interested in applying for extended day/year services, you can seek help with your application by contacting a Family Welcome Center by email at [earlylearn@schools.nyc.gov](mailto:earlylearn@schools.nyc.gov) or by calling 311. Families must submit both the [Application for Child Care Assistance](#) as well as the documentation outlined in the below four lists. All eligibility forms are available on DOE's website at [bit.ly/childcareeligibility](http://bit.ly/childcareeligibility).

List 1	List 2	List 3	List 4
Copy of <b>one</b> of the following: <ul style="list-style-type: none"> <li><input type="checkbox"/> IDNYC</li> <li><input type="checkbox"/> Utility Bill</li> <li><input type="checkbox"/> Section 8 Award Letter</li> <li><input type="checkbox"/> Driver's License</li> <li><input type="checkbox"/> Rent Receipt</li> <li><input type="checkbox"/> NYCHA Certificate</li> <li><input type="checkbox"/> Other</li> </ul>	Copy of <b>one</b> of the following for the child(ren) in need of care: <ul style="list-style-type: none"> <li><input type="checkbox"/> US Birth Certificate</li> <li><input type="checkbox"/> Alien Registration Card including Permanent Resident or GreenCard</li> <li><input type="checkbox"/> US Passport</li> <li><input type="checkbox"/> Form FS-240 (Report of Birth Abroad of a U.S. Citizen)</li> <li><input type="checkbox"/> Naturalization Certificate</li> <li><input type="checkbox"/> Other</li> </ul>	<b>One</b> of the following for each child under 18 in the household: <ul style="list-style-type: none"> <li><input type="checkbox"/> Birth Certificate</li> <li><input type="checkbox"/> Adoption record</li> <li><input type="checkbox"/> Baptismal record</li> <li><input type="checkbox"/> Court order for legal guardian with financial responsibility</li> <li><input type="checkbox"/> Passport with parent signature</li> </ul>	<b>One</b> of the following, if employed: <ul style="list-style-type: none"> <li><input type="checkbox"/> <a href="#">CFWB-015 - Referral to Employer for Employee Income Information</a></li> <li><input type="checkbox"/> Between 2 and 12 Pay Stubs depending on frequency and the difference in income between pay checks</li> </ul>
If applicable, you may also need to submit a <a href="#">Vocational, Education, Training Verification Form</a> , a <a href="#">Housing Questionnaire</a> or the <a href="#">Self Employment Attestation Form</a> .			

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## State Income Standard

200% of Poverty Income Standards Chart

June 1, 2021 - May 31, 2022

Family Size	Monthly Income	Annual Income
1	\$2,147	\$25,760
2	\$2,904	\$34,840
3	\$3,660	\$43,920
4	\$4,416	\$53,000
5	\$5,173	\$62,080
6	\$5,930	\$71,160
7	\$6,686	\$80,240
8	\$7,444	\$89,320

For family units with more than 8 members, add \$757 monthly or \$9,080 annually for each additional family member.

### If you are not eligible or are seeking other early childhood services

There is a free Pre-K for All seat for all four-year-olds in New York City, and a free 3-K for All seat for three-year-olds in a growing number of communities. These programs operate for the length of the DOE school day and year. If you do not qualify for extended day/year services or are concerned about the eligibility requirements, the DOE can help you find other program options. For more information, visit [nyc.gov/prek](http://nyc.gov/prek) and [nyc.gov/3k](http://nyc.gov/3k) or call 311.