Extended Day and Year Early Childhood Programs

Extended day/year EarlyLearn, 3-K and pre-K programs offer high quality early childhood care and education for children six weeks through four years old. These programs run year long, up to 10 hours per day and offer a safe, positive learning environment for children to learn, play, and build skills for kindergarten and beyond.

To provide access to these free or low-cost services, NYC Department of Education (DOE) utilizes funding from the Federal Child Care Block Grant (Child Care), which requires that families meet the following eligibility requirements:

- **Residency:**
  - Your family must live in New York City, unless the child has been placed in foster care outside of NYC.
  - The child who will receive care at the extended day/year program must be a US citizen or have legal immigration status.
    - Because of the requirements of this Federal funding, you must provide proof of your child’s citizenship or legal immigration status to be eligible.
    - Documentation is only needed for the child in need of Child Care; you will not be asked for the citizenship status or the status of anyone else in the household, including your status.
    - Families do not need to provide proof of citizenship or immigration status to attend any other 3-K, pre-K, Head Start or Early Head Start programs. If your family is unable to meet the extended day/year documentation requirements listed above, the DOE will help you explore any available program alternatives that meet the needs of your family.

- **Income Guidelines and Reason for Care:**
  - Your family’s income must fall below a certain amount (see page 3) and you must have one of the following approved reason for care:
    - You work an average of 20 or more hours per week
    - You are in an educational or vocational training program
    - You are enrolled in a 4-year college, working a minimum of 17.5 hours per week
    - You are starting to look for work or have been looking for work for up to 6 months, this includes looking for work while receiving unemployment
    - You are receiving services in response to domestic violence
    - You live in temporary housing
  
  For two-parent households, each parent must have a reason for care.
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Special Referrals
There are a few instances where a City agency, other than DOE, determines a family's eligibility for Child Care assistance:

- Families applying for or receiving cash assistance must apply for Child Care through their Human Resources Administration (HRA) Job Center.
- Families with an active Child Welfare case, Preventive and/or Protective, must contact their case worker to make a Child Care subsidy referral.
- Employed foster parents must contact their case worker to make a Child Care subsidy referral.

How to Apply: If you are interested in applying for extended day/year services, you can seek help with your application by contacting a Family Welcome Center by email at earlylearn@schools.nyc.gov or by calling 311. Families must submit both the Application for Child Care Assistance as well as the documentation outlined in the below four lists. All eligibility forms are available on DOE’s website at bit.ly/childcareeligibility.

<table>
<thead>
<tr>
<th>List 1</th>
<th>List 2</th>
<th>List 3</th>
<th>List 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Copy of one of the following:</td>
<td>Copy of one of the following for the child(ren) in need of care:</td>
<td>One of the following for each child under 18 in the household:</td>
<td>One of the following, if employed:</td>
</tr>
<tr>
<td>IDNYC</td>
<td>US Birth Certificate</td>
<td>Birth Certificate</td>
<td>CFWB-015 - Referral to Employer for Employee Income Information</td>
</tr>
<tr>
<td>Utility Bill</td>
<td>Alien Registration Card including Permanent Resident or GreenCard</td>
<td>Adoption record</td>
<td>Between 2 and 12 Pay Stubs depending on frequency and the difference in income between pay checks</td>
</tr>
<tr>
<td>Section 8 Award Letter</td>
<td>US Passport</td>
<td>Baptismal record</td>
<td></td>
</tr>
<tr>
<td>Driver’s License</td>
<td>Form FS-240 (Report of Birth Abroad of a U.S. Citizen)</td>
<td>Court order for legal guardian with financial responsibility</td>
<td></td>
</tr>
<tr>
<td>Rent Receipt</td>
<td>Naturalization Certificate</td>
<td>Passport with parent signature</td>
<td></td>
</tr>
<tr>
<td>NYCHA Certificate</td>
<td>Other</td>
<td>Other</td>
<td></td>
</tr>
</tbody>
</table>

If applicable, you may also need to submit a Vocational, Education, Training Verification Form, a Housing Questionnaire or the Self Employment Attestation Form.
## Extended Day and Year Early Childhood Programs

### State Income Standard
200% of Poverty Income Standards Chart
June 1, 2021 - May 31, 2022

<table>
<thead>
<tr>
<th>Family Size</th>
<th>Monthly Income</th>
<th>Annual Income</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$2,147</td>
<td>$25,760</td>
</tr>
<tr>
<td>2</td>
<td>$2,904</td>
<td>$34,840</td>
</tr>
<tr>
<td>3</td>
<td>$3,660</td>
<td>$43,920</td>
</tr>
<tr>
<td>4</td>
<td>$4,416</td>
<td>$53,000</td>
</tr>
<tr>
<td>5</td>
<td>$5,173</td>
<td>$62,080</td>
</tr>
<tr>
<td>6</td>
<td>$5,930</td>
<td>$71,160</td>
</tr>
<tr>
<td>7</td>
<td>$6,686</td>
<td>$80,240</td>
</tr>
<tr>
<td>8</td>
<td>$7,444</td>
<td>$89,320</td>
</tr>
</tbody>
</table>

For family units with more than 8 members, add $757 monthly or $9,080 annually for each additional family member.

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**If you are not eligible or are seeking other early childhood services**

There is a free Pre-K for All seat for all four-year-olds in New York City, and a free 3-K for All seat for three-year-olds in a growing number of communities. These programs operate for the length of the DOE school day and year. If you do not qualify for extended day/year services or are concerned about the eligibility requirements, the DOE can help you find other program options. For more information, visit nyc.gov/prek and nyc.gov/3k or call 311.