

NEW YORK CITY DEPARTMENT OF EDUCATION
DIVISION OF SCHOOL FACILITIES
OFFICE OF BUILDING SERVICES

EHS Work Notification Form

TO: Mr./Ms. _____ Custodian of _____ (school)

This is to inform you that Mr./Ms. _____ (name), is the assigned project manager for _____ (Company Name) for abatement work to be done at _____ (school name).

Mr./Ms. _____ (name), is the assigned Contract Manager for DSF's EHS Unit, and the Safe to Occupy Letter will be provided by the consultant _____ (Company Name) assigned to the project by EHS.

The areas that will be directly and/or indirectly affected by the said work include _____
_____ (list area).

The work will start on _____ (date) _____ (time) and the anticipated completion date is _____ (date). The work will take place during the following hours _____

Signature/Date