



# NEW YORK CITY PUBLIC SCHOOLS

February 28, 2025

## CUSTODIAL CIRCULAR NO. 25.007

**NOTE: All Circulars are to be kept in a permanent file.**

### TO ALL CUSTODIAN ENGINEERS

#### VACANCIES

The Department of Education’s Division of School Facilities declares the following assignments vacant and will now accept applications for voluntary transfer for the positions of Custodian Engineer level I and Custodian Engineer level II. The assignments listed are offered at this time to Custodian Engineers who meet the following requirement:

- In the first assignment from a civil service list with a minimum of one (1) year of service, or must have two (2) years of service in the present assignment as of January 01, 2025.

All applications must be submitted via the Custodian Engineer Vacancy Application by midnight March 14, 2025. Mailed or hand-delivered applications will not be accepted. Under no circumstances will withdrawals be considered after the deadline.

Note: The Division of School Facilities reserves the right to modify or revise the vacancy list prior to officially assigning custodian engineers.

#### INSTRUCTIONS FOR COMPLETING THE APPLICATION FOR TRANSFER

1. After navigating to the Custodian Engineer Vacancy Application, log in using your DOE email and credentials, e.g., [CustodianEngineer@schools.nyc.gov](mailto:CustodianEngineer@schools.nyc.gov), and select the *Custodian Engineer Vacancy Transfer Application* icon to begin.
2. At the *Vacancy List Application for Transfer* page, if applicable, enter your Refrigeration License number and expiration date, Stationary Engineer License number and expiration date.
3. Select assignments in the Building Choice column.
4. Upload License Documents: Custodian Engineers must provide a current valid copy of the applicable license required for the assignment they are applying for, i.e., stationary engineer and/or refrigeration. All level II assignments require a current valid copy of your stationary engineer or refrigeration license if level IR is applying. Failure to upload the required licenses will preclude the applicant from consideration for the assignment.
5. Save, review, acknowledge, and print a copy of the application before submitting it.
6. Submit your electronic application.

Additionally, all building-specific certifications must be attained as soon as practical. Examples include but are not limited to applicable FDNY Certificates of Fitness such as Fire and Life Safety Director, etc., and/or a swimming pool certification.

Custodian Engineers will be eligible for advancement based on minimum years of experience. Each year of employment in the title will be considered toward the experience requirements, except for years when a Custodian Engineer receives a less than satisfactory rating.

Experience requirements are as follows:

CUSTODIAN ENGINEER LEVEL I		CUSTODIAN ENGINEER LEVEL I WITH REFRIGERATION LICENSE		CUSTODIAN ENGINEER LEVEL II	
Years of Employment	Building Size	Years of Employment	Building Size	Years of Employment	Building Size
1 to 5	1 MSF to 50 MSF	1 to 5	0 MSF to 100 MSF	1 to 5	76 MSF to 100 MSF
5+ to 10	51 MSF to 75 MSF	5+ to 10	101 MSF to 130 MSF	5+ to 10	101 MSF to 130 MSF
10+ to 15	76 MSF to 94 MSF	10+ to 15	131 MSF to 200 MSF	10+ to 15	131 MSF to 200 MSF
15+	95 MSF to 100 MSF	15+	201 MSF +	15+	201 MSF +

- When an assignment within a given seniority bracket is not awarded to an applicant with the required years of seniority, the assignment will be awarded to the applicant with the most years of seniority in the next lower seniority bracket who applied for it. Provided the applicant meets all of the qualifications for that assignment.

The Division of School Facilities creates annual building allocations. A detailed breakdown of a building’s allocation is available upon request. Qualified applicants are to contact their Deputy Director of Facilities regarding building allocations. All allocations are subject to change for good and sufficient reasons, such as physical change, unused space, or to correct any errors.

Transportation claims resulting from vacancy lists is not an allowable expense.



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OFFICE OF FIELD OPERATIONS CIRCULAR NO. 25.007

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## CUSTODIAN ENGINEERS (Level II)

Building ID	Merged Bldg ID	Building Name	Floor Area M Sq. Ft.	Qualifications	FY 2025 - Building Allocation	Pension Salary
K016	K148	P.S. 16 - BROOKLYN	101/87		\$492,337.10	\$169,170.60
K035		I.S. 35 - BROOKLYN	113		\$314,891.97	\$138,556.84
K043	K100	I.S. 98 - BROOKLYN	142/78		\$590,410.71	\$169,852.07
K059		P.S. 59 - BROOKLYN	96		\$281,738.37	\$133,324.34
K067**	K902	P.S. 67 - BROOKLYN	115/71	Refrigeration License (Child Building)	\$591,510.07	\$167,109.99
K111	K677	I.S. 111 - BROOKLYN	161/27		\$502,220.23	\$160,670.74
K120	K250	P.S. 120 - BROOKLYN	97/85		\$526,844.47	\$168,519.18
K132*		P.S. 132 - BROOKLYN	76		\$237,540.63	\$128,306.77
K139*		P.S. 139 - BROOKLYN	90		\$326,598.76	\$131,566.37
K145		P.S. 145 - BROOKLYN	112		\$319,474.81	\$138,556.84
K149	K932	P.S. 149 - BROOKLYN	93/20		\$386,610.99	\$144,421.31
K176*		P.S. 176 - BROOKLYN	92		\$326,701.87	\$132,441.88
K197		P.S. 197 - BROOKLYN	107		\$367,865.07	\$137,672.02
K200	K464	P.S. 200 - BROOKLYN	102/34		\$391,077.88	\$150,068.12
K203	K995	P.S. 203 - BROOKLYN	93/24		\$467,818.61	\$144,421.31
K206		P.S. 206 - BROOKLYN	109		\$311,529.02	\$137,672.02
K214*		P.S. 214 - BROOKLYN	87		\$254,236.36	\$131,566.37
K219*		P.S. 219 - BROOKLYN	94		\$264,891.40	\$132,441.88
K236*		P.S. 236 - BROOKLYN	82		\$309,603.07	\$129,508.04
K256	K994	P.S. 256 - BROOKLYN	89/22		\$347,853.57	\$143,545.80
K259	K780	J.H.S. 259 William McKinley	140/29		\$458,150.97	\$156,097.55
K261	K124	P.S. 261 - BROOKLYN	91/33		\$431,213.69	\$148,005.26
K265		I.S. 265 - BROOKLYN	139		\$334,438.30	\$144,041.06
K317	K369	P.S. 133 WILLIAM A. BUTLER - BROOKLYN	115/33		\$453,494.64	\$153,346.26
K318		I.S. 318 - BROOKLYN	151		\$350,175.31	\$146,110.92
K327**	K763	P.S. 327 (TANDEM K396-D75)-K	143/43	Refrigeration License	\$723,202.04	\$158,505.97
K329**	K728	P.S. 329 - BROOKLYN	114/23	Refrigeration License	\$571,886.38	\$150,536.27
K332	K137	P.S. 332 - BROOKLYN	95/46		\$461,365.04	\$154,725.38
K380**		P.S. 380 - BROOKLYN	118	Refrigeration License	\$297,549.07	\$139,432.33
K398**		P.S. 398 (UDC) - BROOKLYN	118	Refrigeration License	\$398,642.86	\$139,432.33
K405	K849	MIDWOOD HS - K	260/45		\$933,986.02	\$179,089.42
K458		BOYS HS (OLD) - K	178		\$485,155.03	\$151,451.89
K590**		MIDDLE COLLEGE HS - BROOKLYN	112	Refrigeration License	\$333,343.52	\$138,556.84
K600		CLARA BARTON HS - K	200		\$563,930.78	\$156,097.55



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K722**		P.S. 721 OTC - BROOKLYN	102	Refrigeration License	\$333,369.77	\$135,918.65
K804	K520	COBBLE HILL SCL OF AMR STD (OL6)-K	96/23		\$496,060.50	\$145,303.77
M005*/**		P.S. 5 - MANHATTAN	93	Refrigeration License	\$311,450.00	\$132,441.88
M017	M896	I.S. 17 - MANHATTAN	104/21		\$363,579.74	\$148,778.19
M044		I.S. 44 - MANHATTAN	143		\$354,558.27	\$144,729.51
M047**		J.H.S. 47 (SCH FOR THE DEAF) - M	118	Refrigeration License	\$284,116.27	\$139,432.33
M054		I.S. 54 - MANHATTAN	114		\$300,747.80	\$138,556.84
M057	M107	P.S. 57 - MANHATTAN	91/15		\$340,613.06	\$144,421.31
M089**	M453	P.S./I.S. 89 - MANHATTAN	95/4	Refrigeration License	\$445,956.18	\$145,303.77
M099	M114	I.S. 99 - MANHATTAN	115/48		\$568,744.66	\$158,505.97
M111	M342	P.S. 111 - MANHATTAN	90/87		\$540,474.06	\$167,798.44
M142*/**		P.S. 142 - MANHATTAN	87	Refrigeration License	\$276,222.02	\$131,566.37
M149		P.S. 149 (TANDEM M207) - MANHATTAN	126		\$328,136.79	\$141,185.77
M153**		P.S. 153 - MANHATTAN	135	Refrigeration License	\$313,762.53	\$143,354.92
M154	M853	P.S. 154 - MANHATTAN	90/12		\$387,693.40	\$143,545.80
M158	M190	P.S. 158 - MANHATTAN	106/44		\$429,166.49	\$155,411.46
M161		P.S. 161 - MANHATTAN	95		\$268,735.76	\$133,324.34
M164		I.S. 164 - MANHATTAN	96		\$289,660.06	\$133,324.34
M173		P.S. 173 - MANHATTAN	114		\$374,190.27	\$138,556.84
M185		P.S. 185 (TANDEM M208) - MANHATTAN	135		\$364,067.62	\$143,354.92
M199*		P.S. 199 - MANHATTAN	88		\$227,041.79	\$131,566.37
M234**		P.S. 234 - MANHATTAN	101	Refrigeration License	\$293,908.70	\$135,918.65
M475	M661	HEALTH PROFESSIONS HS (OL STY) - M	201/42		\$704,996.84	\$169,852.07
M502		P.S./I.S. @ 308 DYCKMAN STREET - MANHATTAN	104		\$269,191.26	\$136,798.76
M641		CITY-AS-SCHOOL (OLD 95) - M	109		\$378,749.18	\$137,672.02
M855*/**	M523	ELEANOR ROOSEVELT HS - MANHATTAN	66/26	Refrigeration License	\$334,656.30	\$139,432.33
M868		THE CLINTON SCHOOL - MANHATTAN	112	Fire Safety Director	\$283,293.03	\$138,556.84
Q010	Q345	I.S. 10 - QUEENS	93/18		\$375,070.20	\$144,421.31
Q024		P.S. 24 - QUEENS	150		\$366,669.14	\$145,420.19
Q046		P.S. 46 - QUEENS	113		\$268,544.15	\$138,556.84
Q053		I.S. 53 - QUEENS	164		\$434,075.20	\$149,382.06
Q072		J.H.S. 72 - QUEENS	147		\$395,853.29	\$145,420.19
Q076	Q346	P.S. 76 - QUEENS	95/15		\$377,521.02	\$145,303.77
Q089**	Q373	P.S. 89 - QUEENS	133/5	Refrigeration License	\$495,909.55	\$154,643.61
Q090*		P.S. 90 - QUEENS	80		\$278,826.02	\$129,508.04
Q102		P.S./I.S. 102 - QUEENS	123		\$289,519.79	\$141,185.77
Q124**	Q750	P.S. 124 - QUEENS	89/21	Refrigeration License	\$434,107.88	\$143,545.80
Q126	Q312	I.S. 126 - QUEENS	116/74		\$539,929.69	\$167,798.44



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Q131		P.S. 131 - QUEENS	101		\$342,777.97	\$135,918.65
Q158	Q361	J.H.S. 158 - QUEENS	137/50		\$508,599.25	\$158,505.97
Q177**/**		P.S. 177 - QUEENS	81	Refrigeration License	\$301,914.36	\$129,508.04
Q207*	Q486	P.S. 207 - QUEENS	78/8		\$326,991.50	\$140,286.20
Q230**	Q297	I.S. 230 - QUEENS	84/26	Refrigeration License	\$446,063.71	\$143,354.92
Q475	Q636	RICHMOND HILL HS - Q	202/32		\$779,940.90	\$170,485.40
R003*		P.S. 3 - STATEN ISLAND	80		\$289,851.13	\$129,508.04
R032*		P.S. 32 - STATEN ISLAND	92		\$335,874.42	\$132,441.88
R042*		P.S. 42 - STATEN ISLAND	86		\$347,449.60	\$130,693.16
R051	R066	I.S. 51 - STATEN ISLAND	124/42		\$447,048.30	\$158,505.97
R069**		P.S. 69 - STATEN ISLAND	104	Refrigeration License	\$346,811.28	\$136,798.76
X015**	X781	P.S. 15 - BRONX	126/32	Refrigeration License	\$523,971.03	\$154,725.38
X034**	X826	P.S. 34 - BRONX	102/75	Refrigeration License (Both Buildings)	\$695,968.71	\$166,421.57
X049	X027	P.S. 49 - BRONX	114/72		\$485,064.54	\$167,109.99
X052		I.S. 302 - BRONX	137		\$371,827.71	\$143,354.92
X075	X815	P.S. 75 - BRONX	109/48		\$522,119.09	\$158,505.97
X080**	X843	I.S. 80/P.S. 280 - BRONX	175/67	Refrigeration License	\$721,362.46	\$169,852.07
X090	X042	P.S. 90 - BRONX	104/65		\$553,252.94	\$158,505.97
X118	X853	I.S. 118 - BRONX	105/17		\$393,993.60	\$148,778.19
X120		I.S. 301 - BRONX	115		\$333,282.67	\$139,432.33
X146**/**		P.S. 146 - BRONX	82	Refrigeration License	\$330,617.54	\$129,508.04
X148	X582	I.S. 219 (OLD 148) - BRONX	157/10		\$507,425.52	\$159,984.69
X156		P.S. 156 - BRONX	95		\$266,200.88	\$133,324.34
X166	X909	I.S. 166 - BRONX	157/21		\$464,951.71	\$159,984.69
X182**/**		P.S. 182 - BRONX	85	Refrigeration License	\$285,796.98	\$130,693.16
X189		P.S./I.S. 189 (@STEENWICK AVE)-X	108		\$266,919.15	\$137,672.02
X198**	X320	P.S. 198 - BRONX	102/55	Refrigeration License (Both Buildings)	\$521,195.60	\$158,505.97
X229**	X824	P.S. 230/I.S. 229 (UDC) - BRONX	155/25	Refrigeration License	\$565,247.43	\$159,984.69
X405		HERBERT H. LEHMAN HS - X	379		\$978,007.37	\$169,852.07
X884**		HEALTH OPPORTUNITIES HS - X	110	Refrigeration License	\$323,135.37	\$137,672.02
X970**		BATHGATE HS - BRONX	135	Refrigeration License	\$339,126.46	\$143,354.92



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OFFICE OF FIELD OPERATIONS CIRCULAR NO. 25.007

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### CUSTODIAN ENGINEERS (Level I)

Building ID	Merged Bldg ID	Building Name	Floor Area M Sq. Ft.	Qualifications	FY 2025 - Building Allocation	Pension Salary
K132*		P.S. 132 - BROOKLYN	76		\$237,540.63	\$128,306.77
K139*		P.S. 139 - BROOKLYN	90		\$326,598.76	\$131,566.37
K176*		P.S. 176 - BROOKLYN	92		\$326,701.87	\$132,441.88
K214*		P.S. 214 - BROOKLYN	87		\$254,236.36	\$131,566.37
K219*		P.S. 219 - BROOKLYN	94		\$264,891.40	\$132,441.88
K236*		P.S. 236 - BROOKLYN	82		\$309,603.07	\$129,508.04
M005*/**		P.S. 5 - MANHATTAN	93	Refrigeration License	\$311,450.00	\$132,441.88
M066**		RICHARD R GREEN HS OF TEACHING - M	58	Refrigeration License	\$220,002.31	\$123,986.80
M142*/**		P.S. 142 - MANHATTAN	87	Refrigeration License	\$276,222.02	\$131,566.37
M199*		P.S. 199 - MANHATTAN	88		\$227,041.79	\$131,566.37
M841**		P.S. 811 (OLD P148/LIVINGS HS) - M	65	Refrigeration License	\$220,520.57	\$125,830.28
M855*/**	M523	ELEANOR ROOSEVELT HS - MANHATTAN	66/26	Refrigeration License	\$334,656.30	\$139,432.33
M877**	M871	NEW YORK HARBOR SCHOOL - MANHATTAN	52/9	Refrigeration License	\$314,208.38	\$135,222.40
Q034		P.S. 34 - QUEENS	61		\$227,467.51	\$124,730.69
Q090*		P.S. 90 - QUEENS	80		\$278,826.02	\$129,508.04
Q104		P.S. 104 - QUEENS	69		\$235,059.35	\$126,571.85
Q177*/**		P.S. 177 - QUEENS	81	Refrigeration License	\$301,914.36	\$129,508.04
Q207*	Q486	P.S. 207 - QUEENS	78/8		\$326,991.50	\$140,286.20
R003*		P.S. 3 - STATEN ISLAND	80		\$289,851.13	\$129,508.04
R032*		P.S. 32 - STATEN ISLAND	92		\$335,874.42	\$132,441.88
R042*		P.S. 42 - STATEN ISLAND	86		\$347,449.60	\$130,693.16
X012		P.S. 12 - BRONX	70		\$284,514.81	\$126,571.85
X146*/**		P.S. 146 - BRONX	82	Refrigeration License	\$330,617.54	\$129,508.04
X182*/**		P.S. 182 - BRONX	85	Refrigeration License	\$285,796.98	\$130,693.16
X876**		BRONX LEADERSHIP ACADEMY - X	48	Refrigeration License	\$169,160.52	\$122,501.42



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- \* PREFERENCE WILL BE GIVEN TO**
- 1. CUSTODIAN ENGINEER (LEVEL II)**
  - 2. CUSTODIAN ENGINEER (LEVEL I)**

- \*\* REFRIGERATION LICENSE REQUIRED**
- (M) MERGED BUILDINGS**
  - (C) CAP BUILDINGS**
  - (HP) HIGH-PRESSURE BUILDINGS**