

**NEW YORK CITY DEPARTMENT OF EDUCATION
DIVISION OF SCHOOL FACILITIES
OFFICE OF BUILDING SERVICES**

October 22, 2015

OFFICE OF BUILDING SERVICES CIRCULAR NO. 2 – 2015/16

NOTE: All Circulars are to be kept in a permanent file

TO ALL CUSTODIAN ENGINEERS

1. VACANCIES

At this time, the Department of Education (Division of School Facilities) declares the following assignments vacant and will accept applications for voluntary transfer for the position of Custodian Engineer Level I and Custodian Engineer Level II. Applications must be postmarked no later than **OCTOBER 30, 2015**.

Note: The Division of School Facilities reserves the right to modify or revise the vacancy list prior to officially assigning CE's.

ALL APPLICATIONS MUST BE MAILED. HAND DELIVERED APPLICATIONS WILL NOT BE ACCEPTED.

NOTE: YOU MUST PROVIDE A CURRENT COPY OF THE APPLICABLE LICENSE REQUIRED FOR THE BUILDING YOU ARE APPLYING FOR; I.E., STATIONARY ENGINEER AND/OR REFRIGERATION. (ALL LEVEL II ASSIGNMENTS REQUIRE A CURRENT COPY OF YOUR STATIONARY ENGINEER LICENSE, OR REFRIGERATION LICENSE IF LEVEL 1R IS APPLYING).

FAILURE TO ATTACH REQUIRED LICENSE(S) WILL PRECLUDE YOU FROM CONSIDERATION FOR ASSIGNMENT.

Additionally, you must attain all building specific required certifications within a reasonable timeline (as soon as practical). Examples include, but are not limited to FDNY Certificates of Fitness, including Fire Safety Director and the Department of Health and Mental Hygiene Swimming Pool Certification.

UNDER NO CIRCUMSTANCES WILL WITHDRAWALS BE CONSIDERED

Applications for transfer must be on the enclosed Application For Transfer form and placed in a plain envelope, sealed, and marked "APPLICATION FOR TRANSFER." No other correspondence is to be placed in the envelope. Applications are to be addressed to the Executive Director, Division of School Facilities, 44-36 Vernon Boulevard, 5th Floor, Long Island City, New York 11101.

Custodian Engineers will be eligible for advancement based upon minimum years of experience. Each year of employment in title will be considered toward the experience requirements except for years where a Custodian Engineer receives a less than satisfactory rating. Experience requirements are as follows:

CUSTODIAN ENGINEER LEVEL I		CUSTODIAN ENGINEER LEVEL I WITH REFRIGERATION LICENSE		CUSTODIAN ENGINEER LEVEL II	
<u>Years of Employment</u>	<u>Building Size</u>	<u>Years of Employment</u>	<u>Building Size</u>	<u>Years of Employment</u>	<u>Building Size</u>
1 - 5	1 M Sq Ft – 50 M Sq Ft	1 - 5	0 M Sq Ft – 100 M Sq Ft	1 - 5	76 M Sq Ft – 100 M Sq Ft
5+ - 10	51 M Sq Ft – 75 M Sq Ft	5+ - 10	101 M Sq Ft – 130 M Sq Ft	5+ - 10	101 M Sq Ft – 130 M Sq Ft
10+ - 15	76 M Sq Ft – 94 M Sq Ft	10+ - 15	131 M Sq Ft – 200 M Sq Ft	10+ - 15	131 M Sq Ft – 200 M Sq Ft
15+	95 M Sq Ft – 100 M Sq Ft	15+	201 M Sq Ft+	15+	201 M Sq Ft+

NOTE: If any school on this transfer list within a given seniority bracket is not filled by a Custodian Engineer with the required number of years seniority, the Custodian Engineer who is in the next lower seniority bracket who applies for that school would be assigned to the school provided the Custodian Engineer meets all of the qualifications for that assignment. The schools listed are offered at this time to Custodian Engineers who meet the following requirement:

In first assignment from a civil service list with a minimum one (1) year of service or you must have two (2) years of service in present assignment as of **SEPTEMBER 1, 2015**.

Basic allowances are from the Department of Education IBM records. Details of breakdown are on file at all buildings. Qualified applicants are authorized to ask present Custodian Engineer to see the "Calculation for Custodial Allowance, etc." on file at the school. Allowances as shown are subject to change for good and sufficient reasons such as physical change, unused space, or to correct any substantial errors which may be discovered.

INSTRUCTIONS FOR COMPLETING APPLICATION FOR TRANSFER

NOTE: Any Application For Transfer that is filled out improperly, **OR IS NOT SIGNED**, will be disqualified.

- Fill in Items 1-11. If you have additional choices you must place an "X" in Item 12. Sign and date Item 13. If you include building choices on page 2 of the application you must also sign and date Item 14.
- Code Borough as follows: M - Manhattan K - Brooklyn
X - Bronx Q - Queens R - Richmond (Staten Island)
- Code school as a 3-digit number. Use leading zeros, if necessary.
- The IBM designation for your present assignment is located in the top center part of your building calculation form (IBM Card).
- Use the IBM designation listed below for your choices.
- On High School and Annex choices, use the IBM designation.
Examples: a) Richmond Hill HS Queens should be listed as Q475.
b) PS 282 Annex Brooklyn should be listed as K902.

TRANSPORTATION CLAIMS RESULTING FROM VACANCY LISTS WILL NOT BE AN ALLOWABLE EXPENSE.

CUSTODIAN ENGINEERS (LEVEL II)

School	Floor Area M Sq. Ft.	Qualifications	Annual Allowance	Pension Salary
M011	96		\$ 369,609.99	\$ 101,695.24
M048*/**	94	Refrig. License	285,266.00	101,022.12
M092	99		292,590.43	102,359.55
M096*	79		266,453.05	98,784.29
M098	98		298,533.31	101,695.24
M124*/**	93	Refrig. License	283,830.12	101,022.12
M126*	88		265,042.42	100,354.31
M128	107		345,383.80	105,011.48
M132/528 (Merged)	81/21		348,261.51	103,674.08
M136	113		327,853.77	105,686.40
M143	160		407,541.73	113,416.63
M144*	82		271,519.37	98,784.29
M158	106		309,571.79	104,345.41
M164	96		304,921.79	101,695.24
M165	120		350,622.84	107,022.03
M171	95		305,880.41	101,695.24
M175*	85		273,348.24	99,688.26
M192	111		339,966.51	105,686.40
M197*	84		260,640.30	99,688.26
M198*	91		275,334.99	101,022.12
M480 Julia Richman HS	287		652,354.43	129,557.34
M540 A. Philip Randolph HS	163		419,239.43	113,943.51
M615* Chelsea Vocational HS	83		297,944.50	99,688.26
M824* Millennium HS	90		284,352.33	100,354.31
M873/920 (Merged)*/** Man Vill Acad	53/24	Refrig. License	375,900.83	98,722.52
M898*/** PS 018	91	Refrig. License	267,648.67	101,022.12
M970*/** Thurgood Marshall Academy	78	Refrig. License	266,717.75	97,867.99

X001	96		\$ 274,585.65	\$ 101,695.24
X003*/**	80	Refrig. License	261,360.13	98,784.29
X009/209** (Merged)	110/21	Refrig. License	420,140.21	109,728.48
X020**	142	Refrig. License	390,145.47	109,869.58
X023*/**	79	Refrig. License	251,915.06	98,784.29
X026**	124	Refrig. License	388,336.07	107,691.66
X047*	87		345,761.55	100,354.31

CUSTODIAN ENGINEERS (LEVEL II)

School	Floor Area M. Sq. Ft.	Qualifications	Annual Allowance	Pension Salary
X050/817* (Merged)	74/9		\$ 330,621.89	\$ 101,837.87
X054*/**	76	Refrig. License	262,878.81	97,867.99
X057*	76		264,842.99	97,867.99
X061*	77		278,516.70	97,867.99
X062*	79		272,835.12	98,784.29
X064*	81		264,177.77	98,784.29
X065*	76		272,281.51	97,867.99
X075	109		303,550.34	105,011.48
X077	130		345,246.76	108,292.48
X090	104		318,032.73	104,345.41
X092/989 (Merged)	87/8		447,827.53	105,071.31
X093*	78		286,574.23	97,867.99
X104	103		327,097.33	104,345.41
X117	115		333,205.86	106,354.20
X126	96		321,761.88	101,695.24
X131	154		358,065.08	111,448.40
X135	136		351,089.40	109,346.22
X152*/**	91	Refrig. License	288,531.43	101,022.12
X153**	106	Refrig. License	302,987.04	104,345.41
X156	95		286,949.44	101,695.24
X162	188		466,906.49	118,019.21
X198**	102	Refrig. License	308,352.98	103,674.08
X440 DeWitt Clinton HS	368		1,003,203.54	129,557.34
X455/169** (Merged) Harry Truman	528/31	Refrig. License	1,279,680.67	134,274.34
X884** Health Opportunities HS	110	Refrig. License	326,383.22	105,011.48

K001/812 (Merged)	100/12		\$ 371,128.78	\$ 107,076.55
K002**	131	Refrig. License	339,932.35	108,819.34
K012*/**	81	Refrig. License	254,277.86	98,784.29
K013**	120	Refrig. License	320,894.49	107,022.03
K015*	80		288,375.97	98,784.29
K016	101		274,805.72	103,674.08
K019/319 (Merged)	93/11		344,049.37	105,739.12
K022*/**	92	Refrig. License	285,750.39	101,022.12
K031*	85		292,039.40	99,688.26
K052*	91		282,615.80	101,022.12

CUSTODIAN ENGINEERS (LEVEL II)

School	Floor Area M. Sq. Ft.	Qualifications	Annual Allowance	Pension Salary
K057	133		\$ 338,655.39	\$ 108,819.34
K072**	124	Refrig. License	345,716.50	107,691.66
K084	95		298,402.30	101,695.24
K092	112		313,522.19	105,686.40
K094	95		280,984.03	101,695.24
K105	109		318,203.51	105,011.48
K106*	83		264,123.01	99,688.26
K112/768* (Merged)	45/33		296,305.54	97,867.99
K114	104		285,970.12	104,345.41
K115	123		337,282.97	107,691.66
K120	97		295,076.20	101,695.24
K145	112		297,612.06	105,686.40
K150	95		294,947.63	101,695.24
K161*	78		262,689.73	97,867.99
K163/747 (Merged)	138/20		434,470.65	114,063.22
K167/883* (Merged)	75/8		314,470.94	102,584.99
K174*	80		270,577.52	98,784.29
K176*	92		314,736.04	101,022.12
K179*	77		325,273.68	97,867.99
K186*	77		267,903.68	97,867.99
K197	107		331,172.93	105,011.48
K202	114		356,908.46	105,686.40
K210	108		338,274.15	105,011.48
K212*	80		281,999.77	98,784.29
K213*	83		278,009.60	99,688.26
K218/872** (Merged)	151/22	Refrig. License	448,310.01	116,165.40
K220	109		371,665.65	105,011.48
K221*	80		281,440.62	98,784.29
K225	102		330,612.65	103,674.08
K232	122		345,298.41	107,022.03
K233**	96	Refrig. License	301,595.65	101,695.24
K249*	77		275,741.87	97,867.99
K250*	85		275,872.41	99,688.26
K259	128		348,579.07	108,292.48
K262*	82		266,799.51	98,784.29
K269*	81		262,140.84	98,784.29

CUSTODIAN ENGINEERS (LEVEL II)

School	Floor Area M. Sq. Ft.	Qualifications	Annual Allowance	Pension Salary
K273*	86		\$ 266,761.05	\$ 99,688.26
K274**	103	Refrig. License	296,981.55	104,345.41
K296	157		356,347.88	112,893.33
K297*	79		259,522.41	98,784.29
K302/065 (Merged)	175/23		584,098.93	120,239.31
K306/843 (Merged)	94/8		346,725.89	105,739.12
K318	151		360,668.46	111,448.40
K390**	150	Refrig. License	368,666.56	110,921.53
K398**	118	Refrig. License	340,738.14	106,354.20
K420 Franklin K. Lane HS (HP)	344	High Pressure	893,737.23	129,557.34
K480 Bushwick HS	202		576,402.86	120,902.91
K804/520 (Merged) Cobble Hill HS	96/23		480,039.63	107,022.03
K865* Second Opportunity School	89		294,402.85	100,354.31

Q014**	116	Refrig. License	\$ 319,979.26	\$ 106,354.20
Q042	121		311,956.98	107,022.03
Q059	141		361,804.73	109,869.58
Q064/823* (Merged)	52/35		358,509.78	100,354.31
Q086*	77		223,389.12	97,867.99
Q089**	133	Refrig. License	336,444.63	108,819.34
Q095	96		283,874.72	101,695.24
Q100**	99	Refrig. License	286,780.02	102,359.55
Q105*	86		272,452.69	99,688.26
Q111*	87		285,292.70	100,354.31
Q143	95		317,498.07	101,695.24
Q149*	93		303,002.38	101,022.12
Q194	128		329,644.76	108,292.48
Q197*	77		271,375.68	97,867.99
Q202/047 (Merged)	150/20		440,923.64	115,638.53
Q215*	77		256,841.16	97,867.99
Q234**	110	Refrig. License	289,083.61	105,011.48
Q312/868 (Merged)	74/32		348,281.12	104,345.41
Q400 August Martin HS	250		650,367.59	126,413.78
Q485/488 (Merged) Grover Cleveland	256/7		811,508.18	132,182.77
Q570 Frank Sinatra HS	107		319,444.40	105,011.48

CUSTODIAN ENGINEERS (LEVEL II)

School	Floor Area M Sq. Ft.	Qualifications	Annual Allowance	Pension Salary
Q721 PS 016 (Old Q721)	123		\$ 373,888.96	\$ 107,691.66
Q722** Queens Occupational Center	100	Refrig. License	309,988.03	102,359.55
Q735/980 (Merged) Queens HS Complex	212/24		600,006.33	124,676.51

R042*	86		\$ 316,323.63	\$ 99,688.26
R061/829 (Merged)	172/34		558,031.31	120,902.91
R069**	104	Refrig. License	299,636.96	104,345.41

CUSTODIAN ENGINEERS (LEVEL I)

School	Floor Area M Sq. Ft.	Qualifications	Annual Allowance	Pension Salary
M034	55		\$ 218,534.26	\$ 94,572.88
M048*/**	94	Refrig. License	285,266.00	101,022.12
M058	56		215,635.77	94,572.88
M096*	79		266,453.05	98,784.29
M097 Bard College	71		287,164.14	97,120.87
M124*/**	93	Refrig. License	283,830.12	101,022.12
M126*	88		265,042.42	100,354.31
M133	68		240,333.23	96,544.67
M144*	82		271,519.37	98,784.29
M166	73		254,058.80	97,120.87
M175*	85		273,348.24	99,688.26
M176**	75	Refrig. License	245,758.32	97,867.99
M187	67		261,482.99	96,544.67
M194	75		255,640.44	97,867.99
M197*	84		260,640.30	99,688.26
M198*	91		275,334.99	101,022.12
M446 University Neighborhood	56		228,706.58	94,572.88
M451** Liberty HS	48	Refrig. License	213,298.12	93,439.88
M486/896** (Merged) J.K. Onassis HS	54/21	Refrig. License	257,316.17	98,722.52
M615* Chelsea Vocational HS	83		297,944.50	99,688.26
M661 Man. Comp. Night & Day	42		237,085.40	92,303.36
M824* Millennium HS	90		284,352.33	100,354.31
M873/920 (Merged)*/** Man Vill Acad	53/24	Refrig. License	375,900.83	98,722.52

CUSTODIAN ENGINEERS (LEVEL I)

School	Floor Area M. Sq. Ft.	Qualifications	Annual Allowance	Pension Salary
M874** Baruch College Campus HS	55	Refrig. License	\$ 215,796.99	\$ 94,572.88
M876** Gregorio Luperon Prep	52	Refrig. License	212,381.64	94,005.52
M883** Legacy HS for Integr. Studies	45	Refrig. License	245,371.76	92,872.51
M895** Young Women's Leadership	43	Refrig. License	198,451.72	92,872.51
M898*/** PS 018	91	Refrig. License	267,648.67	101,022.12
M970*/** Thurgood Marshall Academy	78	Refrig. License	266,717.75	97,867.99

X003*/**	80	Refrig. License	\$ 261,360.13	\$ 98,784.29
X011	68		244,499.26	96,544.67
X012	70		293,457.27	96,544.67
X016	47		222,684.20	93,439.88
X018	70		243,611.99	96,544.67
X023*/**	79	Refrig. License	251,915.06	98,784.29
X036	71		299,492.75	97,120.87
X041	71		244,450.98	97,120.87
X042	65		244,709.95	95,979.02
X047*	87		345,761.55	100,354.31
X050/817* (Merged)	74/9		330,621.89	101,837.87
X054*/**	76	Refrig. License	262,878.81	97,867.99
X057*	76		264,842.99	97,867.99
X059/159 (Merged)	55/14		282,618.68	99,289.88
X061*	77		278,516.70	97,867.99
X062*	79		272,835.12	98,784.29
X064*	81		264,177.77	98,784.29
X065*	76		272,281.51	97,867.99
X087	48		224,101.45	93,439.88
X093*	78		286,574.23	97,867.99
X108	41		229,530.32	92,303.36
X112	71		263,626.26	97,120.87
X152*/**	91	Refrig. License	288,531.43	101,022.12
X163**	39	Refrig. License	206,992.61	92,303.36
X172**	38	Refrig. License	208,541.59	91,739.46
X175**	50	Refrig. License	225,484.87	93,439.88
X206**	42	Refrig. License	204,515.15	92,303.36
X211	42		221,783.80	92,303.36
X254**	61	Refrig. License	240,784.74	95,140.29

CUSTODIAN ENGINEERS (LEVEL I)

School	Floor Area M Sq. Ft.	Qualifications	Annual Allowance	Pension Salary
X826** PS 226 Mini School	57	Refrig. License	\$ 296,806.04	\$ 94,572.88
X879** Wings Academy HS	60	Refrig. License	233,550.59	95,140.29
X973 MS/HS 270	61		224,131.45	95,140.29

K012*/**	81	Refrig. License	\$ 254,277.86	\$ 98,784.29
K015*	80		288,375.97	98,784.29
K022*/**	92	Refrig. License	285,750.39	101,022.12
K031*	85		292,039.40	99,688.26
K048	60		254,862.12	95,140.29
K052*	91		282,615.80	101,022.12
K075	63		233,506.55	95,979.02
K086	37		180,567.95	91,739.46
K097	69		258,557.72	96,544.67
K106*	83		264,123.01	99,688.26
K107	47		211,253.63	93,439.88
K108	65		265,419.71	95,979.02
K112/768* (Merged)	45/33		296,305.54	97,867.99
K116	50		209,006.69	93,439.88
K132	72		259,616.64	97,120.87
K135	58		254,917.04	94,572.88
K151	56		220,693.32	94,572.88
K153	54		214,975.79	94,005.52
K155	68		267,200.47	96,544.67
K159	65		256,158.27	95,979.02
K161*	78		262,689.73	97,867.99
K167/883* (Merged)	75/8		314,470.94	102,584.99
K174*	80		270,577.52	98,784.29
K176*	92		314,736.04	101,022.12
K179*	77		325,273.68	97,867.99
K186*	77		267,903.68	97,867.99
K194	70		264,114.70	96,544.67
K199	69		249,772.94	96,544.67
K209	69		274,755.65	96,544.67
K212*	80		281,999.77	98,784.29
K213*	83		278,009.60	99,688.26
K221*	80		281,440.62	98,784.29

CUSTODIAN ENGINEERS (LEVEL I)

School	Floor Area M Sq. Ft.	Qualifications	Annual Allowance	Pension Salary
K247	55		\$ 218,034.15	\$ 94,572.88
K249*	77		275,741.87	97,867.99
K250*	85		275,872.41	99,688.26
K253	70		288,771.61	96,544.67
K254	61		243,814.15	95,140.29
K262*	82		266,799.51	98,784.29
K264	52		197,847.38	94,005.52
K268	73		255,051.10	97,120.87
K269*	81		262,140.84	98,784.29
K270	72		260,216.57	97,120.87
K273*	86		266,761.05	99,688.26
K290**	63	Refrig. License	250,420.86	95,979.02
K297*	79		259,522.41	98,784.29
K370**	44	Refrig. License	253,898.42	92,872.51
K376**	75	Refrig. License	255,034.08	97,867.99
K735 Holy Innocents	51		195,109.59	94,005.52
K743 Adult Learning Center	72		288,574.89	97,120.87
K806 Metropolitan Corporate Acad.	46		209,121.02	92,872.51
K824** W.E.B. Dubois HS	50	Refrig. License	199,879.84	93,439.88
K849 PS 134	45		219,787.31	92,872.51
K855 PS 135/PS 235 Annex	46		235,914.54	92,872.51
K857 PS 036 Annex	42		203,134.17	92,303.36
K865* Second Opportunity School	89		294,402.85	100,354.31
K894** HS for Public Service-ENY	70	Refrig. License	259,361.63	96,544.67
K907 Brownsville Diploma Plus	68		244,766.21	96,544.67
K909** Acorn Community HS	75	Refrig. License	264,163.46	97,867.99
K913** EBC HS for Public Services	65	Refrig. License	239,486.01	95,979.02
K987 Brooklyn HS for Law & Tech.	67		256,060.03	96,544.67

Q009	45		\$ 203,639.05	\$ 92,872.51
Q015	52		209,362.14	94,005.52
Q022	64		243,782.71	95,979.02
Q028**	44	Refrig. License	195,889.93	92,872.51
Q031	61		239,041.35	95,140.29
Q036	43		223,381.64	92,872.51

CUSTODIAN ENGINEERS (LEVEL I)

School	Floor Area M. Sq. Ft.	Qualifications	Annual Allowance	Pension Salary
Q045	57		\$ 226,959.91	\$ 94,572.88
Q049	70		251,596.80	96,544.67
Q052	66		261,531.03	95,979.02
Q054	48		208,937.91	93,439.88
Q056	38		188,057.49	91,739.46
Q064/823* (Merged)	52/35		358,509.78	100,354.31
Q068	72		247,079.09	97,120.87
Q075	43		219,903.44	92,872.51
Q082**	57	Refrig. License	216,619.66	94,572.88
Q084	49		215,049.03	93,439.88
Q086*	77		223,389.12	97,867.99
Q094	38		185,229.06	91,739.46
Q098	37		197,004.03	91,739.46
Q105*	86		272,452.69	99,688.26
Q111*	87		285,292.70	100,354.31
Q112	66		242,954.83	95,979.02
Q118	69		256,835.20	96,544.67
Q132	51		212,729.79	94,005.52
Q140	74		284,102.36	97,120.87
Q146**	65	Refrig. License	249,989.88	95,979.02
Q149*	93		303,002.38	101,022.12
Q155	70		279,567.87	96,544.67
Q179	56		220,008.01	94,572.88
Q181**	66	Refrig. License	247,549.09	95,979.02
Q193	70		253,071.90	96,544.67
Q195**	72	Refrig. License	275,101.20	97,120.87
Q197*	77		271,375.68	97,867.99
Q199	70		259,086.30	96,544.67
Q215*	77		256,841.16	97,867.99
Q277	70		256,364.26	96,544.67
Q280	56		211,561.62	94,572.88
Q287	45		191,507.34	92,872.51
Q290	73		244,016.17	97,120.87
Q313 The Walter McCaffrey Camp.	54		199,281.39	94,005.52
Q499** The Queens College	72	Refrig. License	244,569.79	97,120.87
Q520 Middle College Campus	55		223,334.86	94,572.88

CUSTODIAN ENGINEERS (LEVEL I)

School	Floor Area M. Sq. Ft.	Qualifications	Annual Allowance	Pension Salary
Q595 Jamaica Learning Center	47		\$ 222,588.03	\$ 93,439.88
Q633** Eagle Academy	48	Refrig. License	215,541.17	93,439.88
Q667** Skillman HS	53	Refrig. License	233,935.51	94,005.52
Q707 Townsend Harris HS	43		219,347.78	92,872.51
Q798** Bac. School for Global Ed.	37	Refrig. License	201,544.65	91,739.46
Q891 R.F. Wagner Arts & Tech.	70		270,080.11	96,544.67

R011	39		\$ 198,658.33	\$ 92,303.36
R042*	86		316,323.63	99,688.26
R045	73		288,593.26	97,120.87

NEW BUILDINGS

Public School 314 (Q314)
 88-08 164th Street
 Jamaica, New York 11432
 District #28
 Floor Area: 118,000 sq. ft.
 Building Allowance: \$287,352.51
 Pension Salary: \$106,354.20

Public School 315 (Q315)
 96-18 43rd Avenue
 Corona, New York 11368
 District #24
 Floor Area: 133,000 sq. ft.
 Building Allowance: \$302,331.46
 Pension Salary: \$108,819.34

PS 320/PS 245 (Merged) (Q320/245)
 360 Seneca Avenue/378 Seneca Avenue
 Ridgewood, New York 11385
 District #24
 Floor Area: 73/35,000 sq. ft.
 Building Allowance: \$346,809.63
 Pension Salary: \$105,011.48

Public School 339 (Q339)
 39-07 57th Street
 Woodside, New York 11377
 District #30
 Floor Area: 74,000 sq. ft.
 Building Allowance: \$239,972.78
 Pension Salary: \$97,120.87

Public School 397 (Q397)
 32-52 37th Street
 Long Island City, New York 11103
 District #30
 Floor Area: 58,000 sq. ft.
 Building Allowance: \$221,519.50
 Pension Salary: \$94,572.88

Auxiliary Services HS (Q892)
 199-10 112th Avenue
 St. Albans, New York 11412
 District #29
 Floor Area: 45,000 sq. ft.
 Building Allowance: \$193,266.54
 Pension Salary: \$92,872.51

*** PREFERENCE WILL BE GIVEN TO:**

1. CUSTODIAN ENGINEER (LEVEL II)
2. CUSTODIAN ENGINEER (LEVEL I)

**** REFRIGERATION LICENSE REQUIRED**

- (M) MERGED BUILDINGS
- (C) CAP BUILDINGS
- (HP) HIGH PRESSURE BUILDINGS

John Shea
 Chief Executive Officer
 Division of School Facilities

NEW YORK CITY DEPARTMENT OF EDUCATION
DIVISION OF SCHOOL FACILITIES
OFFICE OF BUILDING SERVICES

October 28, 2015

ADDENDUM TO BUILDING SERVICES CIRCULAR NO. 2 - 2015/16

NOTE: All Circulars are to be kept in a permanent file

TO ALL CUSTODIAN ENGINEERS

1. VACANCIES

Kindly note the changes to the following school:

CUSTODIAN ENGINEERS (LEVEL II)

School	Floor Area M SQ. FT.	Qualifications	Annual Allowance	Pension Salary
Q721** PS 016 (Old Q721)	123	Refrig. License	\$ 373,888.96	\$ 107,691.66

* PREFERENCE WILL BE GIVEN TO:

1. CUSTODIAN ENGINEER (LEVEL II)
2. CUSTODIAN ENGINEER (LEVEL I)

** REFRIGERATION LICENSE REQUIRED

- (M) MERGED BUILDINGS
- (C) CAP BUILDINGS
- (HP) HIGH PRESSURE BUILDINGS

John Shea
Chief Executive Officer
Division of School Facilities

NEW YORK CITY DEPARTMENT OF EDUCATION
 DIVISION OF SCHOOL FACILITIES
 OFFICE OF BUILDING SERVICES

APPLICATION FOR TRANSFER

1. Refrigeration License RQ Number: _____
2. Stationary Engineers License Number: _____
3. Social Security Number: (Last 4 Digits Only) XXX - XX -
4. Print Last Name: _____
5. Print First Name: _____
6. Title: _____
7. Present Assignment: _____
8. Date Assigned at Present School: _____
9. Appointment Date in Title: _____
10. List Number: _____

11. List in order of preference the first twelve (12) schools you wish to transfer to.

	<u>BOROUGH</u>	<u>SCHOOL</u>
CHOICE #1	(_____)	(_____)
CHOICE #2	(_____)	(_____)
CHOICE #3	(_____)	(_____)
CHOICE #4	(_____)	(_____)
CHOICE #5	(_____)	(_____)
CHOICE #6	(_____)	(_____)
CHOICE #7	(_____)	(_____)
CHOICE #8	(_____)	(_____)
CHOICE #9	(_____)	(_____)
CHOICE #10	(_____)	(_____)
CHOICE #11	(_____)	(_____)
CHOICE #12	(_____)	(_____)

12. Place an "X" in the box at the right if you have additional choices of schools and list them on the back of this sheet from choice #13 showing borough and school number. (_____)

13. _____
 Signature Date

APPLICATION FOR TRANSFER

	<u>BOROUGH</u>	<u>SCHOOL</u>
CHOICE #13	(_____)	(_____)
CHOICE #14	(_____)	(_____)
CHOICE #15	(_____)	(_____)
CHOICE #16	(_____)	(_____)
CHOICE #17	(_____)	(_____)
CHOICE #18	(_____)	(_____)
CHOICE #19	(_____)	(_____)
CHOICE #20	(_____)	(_____)
CHOICE #21	(_____)	(_____)
CHOICE #22	(_____)	(_____)
CHOICE #23	(_____)	(_____)
CHOICE #24	(_____)	(_____)
CHOICE #25	(_____)	(_____)
CHOICE #26	(_____)	(_____)
CHOICE #27	(_____)	(_____)
CHOICE #28	(_____)	(_____)
CHOICE #29	(_____)	(_____)
CHOICE #30	(_____)	(_____)

14.

Signature

Date